



**காரீய சாධன வாரீகாவ
செயலாற்றுகை அறிக்கை
PERFORMANCE REPORT
2024**

**கா஑ிகரீம், ப஑ுபதிபநீ, ஓவதி ஑஑ வாரீமாரீ஑
அமாவாஸ்ய
கமத்தொழில்,கால்நடை வளங்கள் ,காணிமற்றும்
நீர்ப்பாசன அமைச்சு
Ministry of Agriculture, Livestock, Lands and Irrigation**

**ஓவதி அ஑ய
காணி பிரிவு
Land Section**

**“தீகினை மடூர”
ஓவதி ம஑ லீகை காரீயாலய
1200/6, ர஑மலவதீன ரா,
பத்தரமுல்லை.**

**“மிஹிகத்த மெதுர,”
காணிச் செயலகம்
1200/6, இர஑மல்வத்தை வீதி,
பத்தரமுல்லை.**

**"Mihikatha Medura"
Land Secretariat Office
1200/6, Rajamalwatta Rd,
Battaramulla.**

Ministry of Agriculture, Livestock, Lands and Irrigation
Land Section
Performance Report
2024

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Annual Performance Report for the Year 2024

Name of the Institution – Ministry of Agriculture, Livestock, Land and Irrigation – Land Section

Expenditure Head No - 122

Chapter 01 – Institutional Profile/Executive Summary

1.1 Introduction

The Ministry of Agriculture and Lands has been established in the year 1932 on the recommendations of the Committee on Land and Agriculture appointed by the State Council of 1927, with the objective of optimum management of state lands. Survey Department, the oldest department of the country, established on the 02nd August 1800, Land Commissioner General's Department, established under the Land Development Ordinance No. 19 of 1935, Land Title Settlement Department established in the year 1903 with the view of proper and efficient land settlement in Sri Lanka, Land Reform Commission established under the Land Reform Act of No. 01 of 1972, Land Use Policy Planning Department which had been commenced as the Land Use Planning Division under Ministry of Lands and Mahaweli Development in the year 1983 and then upgraded to a status of a department from January 2010, have been brought under the purview of Ministry of Lands. In addition to the above, Institute of Surveying and Mapping, commenced with a view to training and development of officers for the activities specific to the Department and the Land Survey Council, formed in accordance with the provisions stipulated under the Survey Act No.17 of 2002 with a view to proper maintenance of the professional standards of the Surveyors' Service, under the Survey Department have also been established under the Ministry of Lands whereas the Land Acquisition Review Board has also been established by the Land Acquisition Act, No. 9 of 1950 with a view to resolving the issues arisen in land acquisition.

1.2. Vision, Mission and Objectives of the Institution

Vision

Optimally utilized land resource towards sustainable development

Mission

Contribution to sustainable development through efficient management and optimum utilization of the land resource by policy planning, implementation and coordination for all the stakeholders, while strengthening land ownership

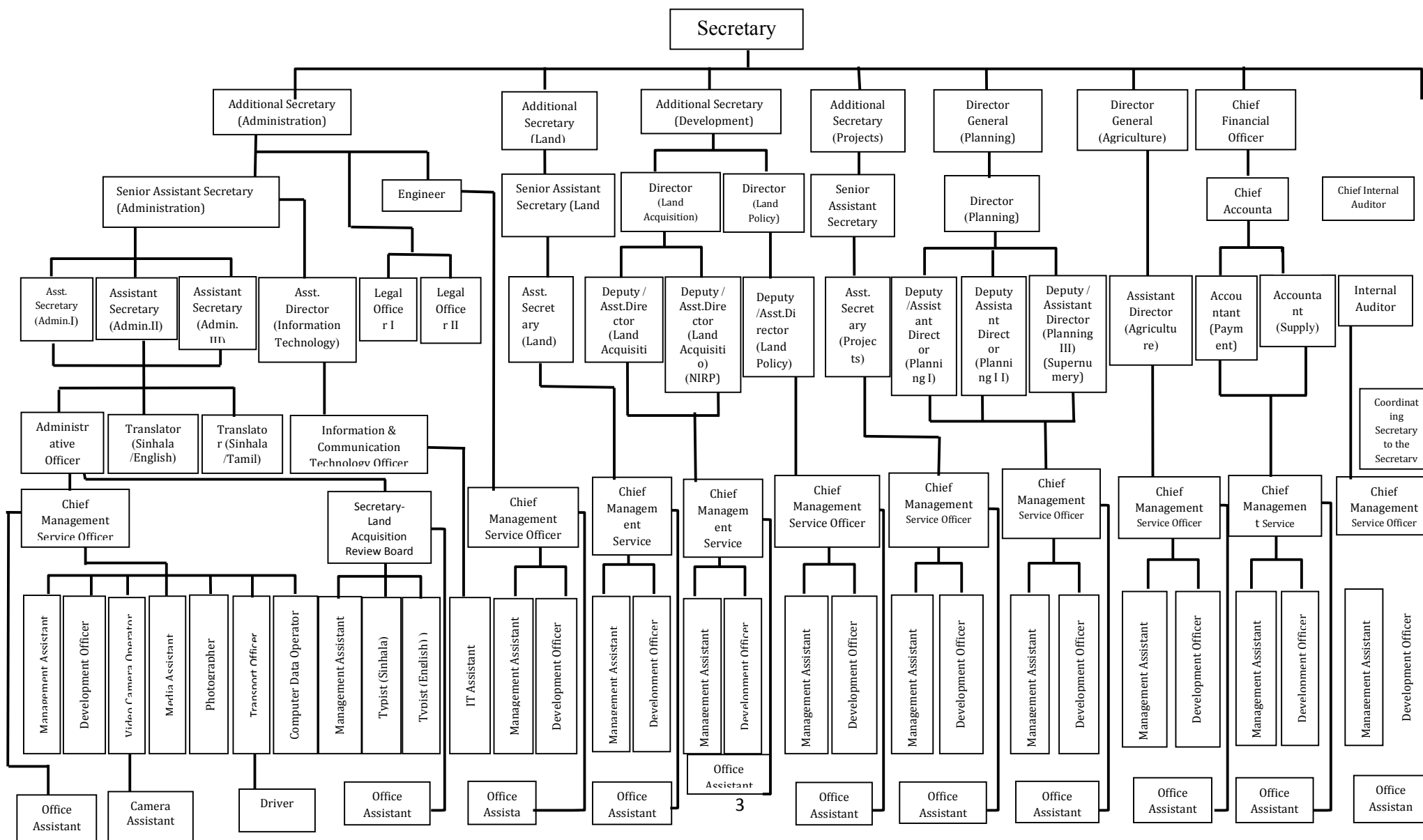
Objectives

- Updating and implementation of the National Land Policy.
- Protection of the environment for the future generation.
- Ensuring the protection of the state lands.
- Implementation of the Land Use Policy.
- Optimum utilization of state lands and taking action to prevent degradation
- Proper Management and development of state lands and distribution of suitable land among landless people.
- Granting lands for development projects and other essential purposes.
- Registration of the titles of all lands in the country ensuring ownership.

1.3. Key Functions

- Formulation, implementation, taking follow up action and evaluation of policies and programs pertain to the scope of the Departments, Statutory Institutions falling under the subject of Lands.
- Administration, management and land use planning of the State Lands
- Activities pertaining to land settlement and land title registration.
- Prompt and systematic provision of lands required for the development purposes of the country.
- Administration and lawful distribution of lands vested in the Land Reform Commission.
- Land surveying, mapping and land information and related services.

1.4. Organizational Chart of the Ministry of Lands



1.5. Departments coming under the purview of the Ministry

- Sri Lanka Survey Department
- Land Commissioner General's Department
- Land Title Settlement Department
- Land Reform Commission
- Land Use Policy Planning Department
- Institute of Surveying and Mapping
- Land Surveying Council
- Land Acquisition Review Board

Chapter 02 – Progress and the Future Outlook

2.1. Progress

2.1.1 Land Policy Division

Amending the Acts

Serial No.	Acts which are being amended	Progress
01	Amending regulations relevant to Land Title Settlement Ordinance No.20 of 1931	<ul style="list-style-type: none">• A committee has been appointed by the Department of Land Title Settlement to identify the regulations that need to be amended
02	Amending Land Development Ordinance No.19 of 1935	<ul style="list-style-type: none">• The primary objective of amending this Act is to prepare an amended Bill to issue grants which endow absolute ownership to all the licenses granted under this Act and since the intended purpose is already being achieved through the Urumaya program, the process of amending the Act concerning this matter has been temporarily suspended.
03	Amending Regulations relevant to State Land Ordinance No. 08 of 1947	<ul style="list-style-type: none">• The relevant regulation to extend the lease period of land from 50 to 99 years for commercial and agricultural purposes in this Act has been amended and the approval of Parliament has been obtained and it has been published in the Extraordinary Gazette No. 2392/46 dated 11.07.2024.
04	Amending Land Acquisition Act No. 09 of 1950	<ul style="list-style-type: none">• The final draft is being prepared in consultation with the Legal Draftsman.
05	Amending the Act for the Establishment of the Institute of Surveying and Mapping, No.21 of 1969	<ul style="list-style-type: none">• The Draftsman is currently preparing an amended bill concerning the amendments to the Act for the Establishment of the Institute of Surveying and Mapping, No.21 of 1969.

Serial No.	Acts which are being amended	Progress
06	Amending the State Land Grants (Special Provisions) Act, No.43 of 1979.	<ul style="list-style-type: none"> The Land Commissioner General's Department has been informed to send the Draft of the Cabinet Memorandum related to the amending of the Act and the Bill that should be amended.
07	Amending the Regulations related to the Registration of Title Act ,No.21 of 1998	<ul style="list-style-type: none"> The amendment to the Regulations related to the Registration of Title Act, No.21 of 1998 has been published in the Extraordinary Gazette No. 2308/27 dated 01.12.2022 and was approved in Parliament on 18.06.2024.
08	Amending the Regulations related to the Survey Act, No.17 of 2002.	<ul style="list-style-type: none"> The concurrence for the Draft submitted by the Legal Draftsman has been forwarded to the Legal Draftsman.
09	Formulation of the National Land Commission Act	<ul style="list-style-type: none"> The Secretary to the Leader of the House of Parliament has informed to obtain the approval of the new Cabinet of Ministers to present this Bill to the new Parliament, as this Bill which has been presented for the approval of Parliament before the dissolution of the 9th Parliament would be removed from the agenda along with the dissolution of Parliament Accordingly, necessary steps are being taken to submit the new Cabinet Memorandum titled "Submission of the National Land Commission Bill for the Approval of the New Parliament" to Parliament.
10	Formulation of Land Use Policy Planning Act	<ul style="list-style-type: none"> Necessary steps are being taken to submit the Cabinet Memorandum titled "Drafting of the Land Use Policy Planning Department Act to Parliament".
11	Formulation of proposed new land Act	<ul style="list-style-type: none"> The first committee meeting related to drafting the proposed new Land Act was held at the Presidential Secretariat on 20.07.2023, and 05 committee meetings were held thereafter. A Cabinet Memorandum was submitted on 04.08.2023 entitled "Assignment of duties to the committee consisting of officers appointed to draft the proposed new Land Act and providing an allowance to the officers of that committee". As per the Cabinet Decision the approval has not been received to provide an allowance to the officers of the committee, which consists of officers appointed to draft the proposed new Land Act. Therefore, the committee meeting has been temporarily suspended due to practical issues of the committee meeting that have arisen.
12	World bank Programme related to the management of lands	<ul style="list-style-type: none"> The World Bank Land Conference on Land Management was held in Washington, DC, America from 13th to 17th May 2024.

2.1.2. Land Acquisition Division

Physical Progress of Land Acquisition from 01.01.2024 to 31.12.2024					
Serial No.	Purpose of Land Acquisition	No. of Lands of which the acquisitions have been commenced	Extent of Lands of which the acquisitions have been commenced (hectares)	Extent of Lands of which the possession has been taken (No. of Lots)	Extent of Lands of which the possession has been taken (hectares)
01	Highway	22	17.433	60	0.0776
02	Irrigation/ Mahaweli	03	0.8356	06	6.3773
03	Drinking Water	06	0.4109	55	1.0418
04	Urban Development	02	4.1039	11	0.1597
05	Defense Purposes	17	17.269	15	27.6796
06	Village Expansion	05	12.007	-	-
07	Home affairs	38	17.6349	-	-
08	Local government	15	6.7867	09	0.3675
09	Power	09	20.2071	04	5.8300
10	Other public purposes (Investment Board, Hospitals, Courts)	31	1200.589	05	4.7763
Total		148	1297.2771	165	46.3098

2.1.3. Land Division

Progress from 01.01.2024 to 31.12.2024

Serial No.	Activity	No.
1.	Sending for the approval of Hon. Minister.	
1.1	Lease and Grant Recommendation Files (under the State Land Ordinance)	2042
1.2	Statutory Bonds submitted under Land Reform Commission	28
2.	Sending for the signature of His Excellency the President (Under State Lands Ordinance)	
2.1	Lease bonds and Grants (259+510)	769
2.2	Temporality Grants	23
2.3	Tsunami Grants	148
2.4	Seeking approval for vesting in statutory bodies	105
3.	Directing land issues to relevant institutions	
3.1	Forwarding the land issues received from the Presidential Secretariat to relevant institutions	489
3.2	Forwarding the land issues received from the Prime Minister's Office to relevant institutions	24
3.3	Forwarding the land issues received from the Public to relevant institutions	1558

2.1.4. Project Division

Progress from 01.01.2024 to 31.12.2024

Serial No.	Project and Name of Institution		Target for 2023	Progress in 2023
01.	Bimsaviya	i. Department of Survey- Total No. of surveyed allotments	87,160	115,494
		ii. Land Title Settlement Department - No. of allotments sent after approval to be gazetted under Section 14	150,000	86,095
		iii. Register General's Department:- No. of Title Certificates issued No. of registered schedules	150,000	11,075 50,486
		Land Commissioner General's Department		
		• Land Kachcheri	50	0
		• Licenses issued under Land Development Ordinance	1,000	1
		• Grants issued under Cadastral Maps	1,500	3,857
		• Mobile Services	30	0
		• Divisional Days	25	7
		• Resolving issues	3,500	486

2.2. Future Outlook

2.2.1. Land Acquisition Division

Serial No.	Activity	Amount for the Expected No. of Applications for Compensation & Interest (Rs. Million)	Expected No. of Applications for Compensation & Interest
1	Acquisitions for Urban Development Projects	70.24	32
2	Acquisitions for reclamation and development of low lands	630	46
3	Acquisitions for village expansions	862.31	38
4	Acquisitions for defense activities	1701.49	52
5	Acquisitions for irrigation activities	29.5	16
6	Acquisitions for educational activities	63.36	17
7	Acquisitions for fishery related activities	30	11
8	Acquisitions for health activities	18	12
9	Acquisitions for forest resources, wildlife activities	350	42
10	Acquisitions under the Ministry of Home Affairs	110.97	19
11	Acquisitions for the activities of the Ministry of Justice	106	10
12	Acquisitions for agricultural activities	420	18
13	Acquisitions for postal activities	102.5	08
14	Acquisitions for other purposes	90.63	43
15	Administration expenses	15	0
	Total	4600	364

2.2.2. Policy Division

Serial No.	Program / Project / Activity	Target for 2025
1.	Amendment of regulations in respect of the State Land Ordinance No.08 of 1947	<ul style="list-style-type: none"> • Obtaining the observations of the legal draftsman • Submission to the parliament for the approval by publishing in the Gazette.
2.	Amendment of Land Acquisition Act, No.09 of 1950	<ul style="list-style-type: none"> • Submitting a new cabinet memorandum to obtain approval from the new Cabinet of Ministers to amend the Act • Obtaining the final observations of the legal draftsman • Obtaining the consent of the Attorney General
3.	Amending the Act for the Establishment of the Institute of Surveying and Mapping, No.21 of 1969	<ul style="list-style-type: none"> • Drafting the amended Act • Obtaining the observations of the legal draftsman
4.	Amending the Registration of Title Act ,No.21 of 1998	<ul style="list-style-type: none"> • Drafting the amended Act • Obtaining the observations of the legal draftsman
5	Amending the Regulations related to the Survey Act, No.17 of 2002.	<ul style="list-style-type: none"> • Obtaining the observations of the legal draftsman • Publishing the amended regulations in the Gazette and submission to Parliament for approval
6	Formulation of the National Land Commission Act	<ul style="list-style-type: none"> • Submitting a new cabinet memorandum to obtain the approval of the new Cabinet of Ministers for the draft bill currently submitted to the Office of the Leader of the House of Parliament. • Preparation of the final draft bill by the legal draftsman • Obtaining the consent of the Attorney General • Publishing the bill in the Gazette and submission to the parliament for the approval
7.	Formulation of Land Use Policy Planning Act.	<ul style="list-style-type: none"> • Drafting the Act

2.2.3. Project Division

Serial No.	Program / Project / Activity	Department	Target for 2025	
1.	Bimsaviya	Survey Department	No. of allotments of lands surveyed	144,000
		Land Title Settlement Department	Recommendation and approval of Decisions under Section 14	104,000
		Register General's Department	No. of Title Certificates issued	104,000
		Land Commissioner General's Department	Conducting Land Kachcheri	250
			No. of grants issued	7,000
			No. of mobile services to be conducted	6,500
			Conducting training programmes	3,250

2.2.4. Land Division

Strategies	Activities	Targets
Uplifting the value and productivity of lands	Issuing long term lease bonds for residential, agricultural and commercial purposes and Grants for residential purposes under State Land Ordinance	4000 Lease Recommendations 600 Lease bonds 1000 Grants
Management of state lands and allocation for the development objectives of the country	Disposing of lands to various state entities including Local Government Authorities, Tri Forces and Societies	150 Recommendations for vesting for Tri Forces and Local Authorities
	Issuing Grants to institutions such as the Urban Development Authority, National Housing Development Authority under the State Land Ordinance for development activities.	50 Grants
Uplifting religious and cultural development activities	Disposing of lands for Buddhist temples and other religious places	50 Pooja Deeds for Buddhist Temples 20 Lease Approvals for other religious places
Providing relief to the affected persons using the available land resource	Issuing Grants under the State Land Ordinance to persons affected by the Tsunami	100 Tsunami Grants
Granting land titles lawfully	Providing lands for statutory obligations under the Land Reforms Act.	As and when requests are made

Head of the Institution

Name : D.P.Wickramasinghe

Designation : Secretary

Date : 28.02.2025

Chapter 03

Overall Financial performance for the Year ended 31st December 2024

3.1. Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended from 31st December 2024

Budget 2024		No te	2024 Rs.	2023 Rs.	Actual
-	Revenue Receipts		-	-	
-	Income tax	1	-	-	A C A - 1
-	Taxes on Domestic goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue and others	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non-Revenue Receipt		-	-	
-	Treasury Imprest		395,608,000	455,497,040	ACA -3
-	Deposits		13,234,319	6,393,652	ACA -4
-	Advance Accounts		26,733,552	29,119,293	ACA -5
	Other Main Ledger Receipts		-	-	
-	Total Non Revenue Receipts (B)		435,575,871	491,009,985	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		435,575,871	491,009,985	
	Remittance to the Treasury (D)		1,224,926	4,290,000	
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		434,350,945	486,719,985	
	Less: Expenditure				
-	Recurrent Expenditure				
529,650,000	Wages, Salaries & Other Employment Benefits	5	500,421,975	457,055,266	ACA -2(a) 2-11
206,435,000	Other Goods & Services	6	166,073,902	159,176,863	
5,265,000	Subsidies, Grants and Transfers	7	3,333,396	9,685,989	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
741,350,000	Total Recurrent Expenditure (F)		669,829,273	625,918,118	
-	Capital Expenditure				
41,346,293	Rehabilitation & Improvement of Capital Assets	10	22,307,042	25,924,343	ACA 2(a)
9,734,153,707	Acquisition of Capital Assets	11	2,801,519,933	2,272,880,069	
610,000,000	Capital Transfers	12	123,892,264	27,714,203	
-	Acquisition of Financial Assets	13	-	-	
1,500,000	Capacity Building	14	833,374	835,604	
1,497,000,000	Other Capital Expenditure	15	619,560,483	298,442,372	
11,884,000,000	Total Capital Expenditure (G)		3,568,113,096	2,625,796,591	
	Deposit Payments		37,828,629	7,566,184	ACA-4
	Advance Payments		27,823,264	30,827,730	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		65,651,893	38,393,914	
	Total Expenditure I = (F+G+H)		4,303,594,261	3,290,108,623	
-	Balance as at 31st December 2021 J = (E-I)		(3,869,243,316)	(2,803,388,638)	
	Balance as per the Imprest Reconciliation Statement		(3,870,160,643)	(2,803,388,638)	ACA-7
	Imprest Balance as at 31st December		917,327	-	ACA-3
			(3,869,243,316)	(2,803,388,638)	

3.2. Statement of Financial Position

ACA -P

Statement of Financial Position as at 31st December 2024

	Note	Actual	
		2024 Rs.	2023 Rs.
Non-Financial Assets			
Property, Plant & Equipment	ACA - 6	520,017,682	543,362,601
Financial Assets			
Advance Accounts	ACA -5	70,354,932	69,265,221
Cash & Cash Equivalents	ACA -3	917,327	-
Total Assets		591,289,941	612,627,822
Net Assets/ Equity			
Net Worth to Treasury		66,576,196	40,892,175
Property, Plant & Equipment Reserve		520,017,682	543,362,601
Rent & Work Advance Reserve	ACA -5 (b)		
Current Liabilities			
Deposit Accounts	ACA -4	3,778,737	28,373,046
Imprest Balance	ACA -3	917,327	-
Total Liabilities		591,289,941	612,627,822

Detail Accounting Statements in above ACA format Nos. 1 to 7 presented in pages from 07 to 46 and Notes to accounts presented in pages from 47 to 82 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with Financial Regulations 150, 151 and provisions of State Accounts Guidelines 06/2024 dated 16.12.2024. I hereby certify that figures in the above final account, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting officer
Name: D.P.Wickramasinghe
Designation: Secretary
Date: 28.02.2025

Accounting officer
Name: D.P.Wickramasinghe
Designation: Secretary
Date: 28 .02.2025

Chief Financial Officer
(Land Division)
Name:R.P.D.S.D.Perera
Date: 24.02.2025

3.3. Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2024

	Actual	
	2024 Rs.	2023 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	45,021,005	13,517,983
Imprest Received	395,608,000	455,497,040
Recoveries from Advance	23,068,196	23,765,103
Deposit Received	13,234,319	6,393,652
Total Cash generated from Operations (A)	476,931,520	499,173,778
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	367,061,335	340,480,329
Subsidies & Transfer Payments	1,441,798	7,463,771
Expenditure incurred on behalf of Other Heads	15,384,825	1,650,745
Imprest Settlement to Treasury	1,224,926	4,290,000
Advance Payments	27,446,764	29,814,890
Deposit Payments	37,828,629	7,566,184
Total Cash disbursed for Operations (B)	450,388,277	391,265,919
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	26,543,243	107,907,859
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	25,625,916	107,907,859
Total Cash disbursed for Investing Activities (E)	25,625,916	107,907,859
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(25,625,916)	(107,907,859)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	917,327	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	917,327	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	917,327	-

3.4. Notes on Financial Statements – Not available

3.5. Performance of the Revenue Collection

Rs. 000

Revenue Code	Revenue Code Description	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs)	As a % of Final Revenue Estimate
-	-	-	-	-	-

3.6. Performance of the Utilization of Allocation

Rs.000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	524,315,000.00	567,195,000.00	526,425,473.69	92.81%
Capital	15,000,000.00	15,000,000.00	12,773,286.85	85.15%
Bimsaviya	1,000,000,000.00	1,000,000,000.00	619,560,482.68	61.96%
Land acquisition	9,000,000,000.00	9,000,000,000.00	2,680,845,408.88	29.78%

3.7. In terms of F.R. 208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs.000

Serial No	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
-	-	-	-	-	-	-

3.8. Performance of the Reporting of Non-Financial Assets

Rs.000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2024	Balance as per financial Position Report as at 31.12.2024	Yet to be Accounted	Reporting Progress as a %
9152	Machinery and Equipment	274,066,901.92	274,066,901.92	-	-

3.9. Auditor General's Report

The final audit report issued by the Auditor General is scanned and attached as Annexure 01.

Chapter 04

4.1. Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators $\left[\frac{\text{No. of Completed Files/Grants/Lease bonds in 2024}}{\text{No. of Files left without receiving the Minister's approval in 2023} + \text{No. of files received from LCG in 2024}} \right] \times 100$	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
1. No. of Lease Recommendations (118 inquiries)	-	-	67.19%
2. No. of Lease bonds and Grants Issued (63+88 inquiries)	-	75.91%	-
3. No. of transfers (08 inquiries)	-	-	72.91%
4. No. of Temporality Deeds (04 inquiries)	-	-	71.87%
5. No. of Tsunami Grants (16 inquiries)	-	85.54%	-

* Files /Grants/lease bonds received from the LCG, have been categorized as Files /Grants/lease bonds resent to LCG due to the shortcomings available therein.

Chapter 05

5.1. Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
1. End poverty in all its forms everywhere.	1.4. By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance	Achievement of physical targets as a percentage	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
2. End hunger, achieve food security and improved nutrition and promote sustainable agriculture	2.3. By 2030, double the agricultural productivity and incomes of small-scale food producers, in particular women, indigenous peoples, family farmers, and fishers including secure and equal access to land, other productive resources and inputs, knowledge, financial services, markets and opportunities for value addition and non-farm employment	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
	2.4. By 2030, ensure sustainable food production systems and implement resilient agricultural practices that increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
3. Ensure healthy lives and promote well-being for all ages	3.9. By 2030, substantially reduce the number of deaths and illnesses from hazardous chemicals and air, water and soil pollution and contamination	Do	-	Lease recommendations (68%) Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%

5. Achieve gender equality and empower all women and girls	5.1. End all forms of discrimination against all women and girls everywhere	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
	5.a. Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
6. Ensure availability and sustainable management of water and sanitation for all	6.6. By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers, and lakes	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
7. Ensure access to affordable, reliable, sustainable and modern energy for all	7.b. By 2030, expand infrastructure and upgrade technology for supplying modern and sustainable energy services for all in developing countries, in particular least developed countries, small island developing States, and land-locked developing countries, in accordance with their respective programmes of support.	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
8. Promote sustained, inclusive and sustainable economic growth, full and productive employment	8.4. Improve progressively, through 2030, global resource efficiency in consumption and production and endeavour to decouple economic growth from environmental degradation, in accordance with the 10-year framework of programmes on sustainable consumption and production, with developed countries taking the lead	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%

ent and decent work for all					
15. Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss	15.1. By 2020, ensure the conservation, restoration and sustainable use of terrestrial and inland freshwater ecosystems and their services, in particular forests, wetlands, mountains and dry lands, in line with obligations under international agreements	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
	15.3. By 2030, combat desertification, restore degraded land and soil, including land affected by desertification, drought and floods, and strive to achieve a land degradation-neutral world	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%
	15.4. By 2030, ensure the conservation of mountain ecosystems, including their biodiversity, in order to enhance their capacity to provide benefits that are essential for sustainable development	Do	-	Lease recommendations 67.19% Transfers 72.91%	Lease Bonds and Grants 75.91% Tsunami grants 85.54%

5.2. Describe the Achievements and Challenges of the Sustainable Development Goals

While necessary steps have been taken to review and amend existing laws to achieve sustainable development goals, the long period of time it takes to achieve these goals is a current challenge.

Chapter 06 - Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Actual Cadre	Vacancies/ Excess
Senior	29	25	04
Tertiary	05	02	03
Secondary	549	515	34
Primary	44	38	06
Other*	02	0	02

* The posts of Camera Technician and Camera Operating Assistant are approved so as to common for the two sectors tourism and lands and not under land division.

Above table has been prepared based on the approved and actual cadre as at 31.12.2024

6.2. Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

There is a dearth of the human resources in the Ministry, thus, an excessive work load has to be assigned to a single officer and as a result of that completion of a certain duty takes more time than anticipated and it affects the efficiency.

6.3. Human Resource Development

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs.000)		Nature of the Program (Foreign / Local)	Output/Knowledge Gained
			Local	Foreign		
Tamil Language Training Programme (100 hours)	2	Held every Tuesday from 06.12.2023	3000	-	Local	Knowledge of the Tamil language
English Diploma Course	1	01 year Held every Saturday.	92 000	-	Local	Knowledge of the English language
Tamil Language Training Programme (150 hours)	13	Starting from 07.11.2023 to 02.07.2024	Rs.2847 (Rs.2700 0 has been provided from the 2023 provisions)	-	Local	Knowledge of the Tamil language

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs.000)		Nature of the Program (Foreign / Local)	Output/Knowledge Gained
			Local	Foreign		
Short Course in Computer Network and Security	3	06 months from 01.03.2024	120 000	-	Local	Knowledge of Computer Network and Security
Smart Office Technique	3	03 days 12.09.2024, 13.09.2024, 03.10.2024	63 000	-	Local	Knowledge of Smart Office Technique
Young Diplomats from Sri Lanka – China	1	From 16.04.2024 to 29.04.2024	-	-	Foreign	-
Transport management	1	01 day	7000	-	Local	Knowledge of transport management
Training on civil pension calculations and payments	1	02 days	13 000	-	Local	Knowledge of civil pension calculations and payments
Enhancing the attitudes and professional knowledge of office assistants and drivers	1	02 days	13 000	-	Local	Knowledge of attitudes and professional knowledge of office assistants and drivers
Writing office minutes and official letters	1	01 day	5000	-	Local	Knowledge of writing office notes and official letters
Professional development of office assistants and drivers for a quality work environment	1	01 day	5000	-	Local	Knowledge of professional development for office assistants and drivers for a quality work environment
Preparing and presenting cabinet memoranda	1	01 day	7000	-	Local	Knowledge of preparing and presenting cabinet memoranda
Two-day training workshop on maintaining a personal file	1	02 days	13 000	-	Local	Knowledge of maintaining a personal file

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs.000)		Nature of the Program (Foreign / Local)	Output/Knowledge Gained
			Local	Foreign		
Government Payroll system	1	03 days	18 000	-	Local	Knowledge of Government Payroll system
Board of Survey Losses & Write offs	3	02 days	39 000	-	Local	Knowledge of Board of Survey Losses & Write offs
Two Day Workshop on Desktop Database Management in MS Access	1	02 days	13 000	-	Local	Knowledge of Desktop Database Management in MS Access
Scientific, economical and safe driving	1	01 day	6000	-	Local	Knowledge of scientific, economical and safe driving
Role and responsibilities of Office Assistants	3	02 days	39 000	-	Local	Knowledge of the role and responsibilities of Office Assistants
Degree in Social Services and Social Development		-	100 000	-	Local	Degree in Social Services and Social Development
Leadership Development	2	01 day	10 000	-	Local	Knowledge of leadership development
Writing office minutes and official letters	3	01 day	15 000	-	Local	Knowledge of writing office minutes and official letters
Maintaining a personal file effectively	2	01 day	10 000	-	Local	Knowledge of maintaining a personal file effectively
Developing basic knowledge related to information and communication technology	41	03 days	No payment was made	-	Local	Developing basic knowledge related to information and communication technology
Tax law and calculating income tax liability	2	01 day	27 000	-	Local	Knowledge of tax law and calculating income tax liability
Awareness Program on e-procurement	1	01 day	7750	-	Local	Knowledge of awareness Program on e-procurement
English for office use	2	03 days	36 000	-	Local	Knowledge of the English language

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs.000)		Nature of the Program(Foreign / Local)	Output/ Knowledge Gained
			Local	Foreign		
National IT Conference – 2024	1	02 days	30 000	-	Local	Knowledge of information and communication technology
Writing office minutes and official letters	1	01 day	5000	-	Local	Knowledge of writing office minutes and official letters
Sixth Mid – Career Training Programme for Island Services officers of Sri Lanka under the Indian Technical & Economics Co – operation (ITEC)	1	-	-	-	Foreign	Sixth Mid – Career Training Programme for Island Services officers of Sri Lanka under the Indian Technical & Economics Co – operation (ITEC)
Sinhala language training course(150-hours)	1	18.11.2024 – 23.12.2024	10 000	-	Local	Knowledge of the Sinhala language

Briefly state how the training program contributed to the performance of the institution

Providing training programs for the staff of the institution paves the way for all the officers to acquire certain knowledge of each and every duty and gain the ability to fulfill any task assigned to them more efficiently and effectively.

Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual Financial Statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Account	-		
1.5	Special Advance Account	-		
1.6	Others			
2	Maintenance of Books and Registers (FR 445)			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of Audit queries has been maintained and updated	Complied		
2.4	Register of Internal Audit reports has been maintained and updated	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and updated	Complied		
2.7	Inventory register has been maintained and updated.	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and updated	Complied		
2.10	Commitment Register has been maintained and updated	Complied		
2.11	Register of Counterfoil Books (GAN 20) has been maintained and updated	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
3	Delegation of Functions for Financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the Department of National Budget (NBD) on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Not Complied	Replies could not be provided in due period in the instance of obtaining replies for some audit queries from other offices.	-
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
6.2	All the internal audit reports have been replied within one month	Not Complied	At times replies are delayed over a month.	Taking into discussion at the Audit and Management Committee meetings.
6.3	Copies of all the internal audit reports has been submitted to the management audit department in terms of the Sub-section 40(4) of the National Audit Act No.19 of 2018	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulations 134(3)	Complied		
7	Audit & Management Committees			
7.1	Minimum 4 meetings of the Audit and Management Committee have been held during the year as per the DMA circular 1- 2019	Complied	-	-
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of 13 the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Work is in progress.		

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
8.4	Carrying out the excesses and deficits that were disclosed through the board of survey and other relating recommendations, during the period specified in the circular	Work is in progress.		
8.5	Carrying out the disposal of condemned items in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed within a period of less than 6 months after condemning	Complied		
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	Taking actions in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	Re-testing of fuel consumption of vehicles in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Not complied	No vehicles have been taken over under the lease system.	
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and furnished for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years had been settled	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future.
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	After utilization of provisions, incurred into liabilities as not exceeding the provisions that remained at the end of the year ,as per FR 94(1) .	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue collected had been made in terms of the regulations	-		

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future.
15.2	The revenue collected had been directly credited to the revenue account without credited to the deposit account	-		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	-		
16	Human Resource Management			
16.1	The staff has been maintained within the approved cadre	Complied.		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided through the Website and alternative measures has been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future.
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not complied	Annual performance agreements will not be signed as per Public Administration Circular 02/2018	
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses to Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		