



**கார்டீய சாடன லார்டீய  
செயலாற்றுசை அறிக்சை  
PERFORMANCE REPORT  
2018**

**ஓடீய னா சார்டீயென்சு சூனீய-சீகரண அலாநாடாண்டீய  
காணீய ஡ற்று஡ பாராளு஡ன்ற ஡றுசீர஡ைப்பு அ஡ைச்சு  
Ministry of Lands & Parliamentary Reforms**

“஡ீகீகா ஡டூர்”  
ஓடீய ஡஡ லேக஡ீ கார்டீயலீய  
1200/6, ரச஡லீயவநீய சார,  
஡நீயர஡ூலீய

“஡ீஹீகத்த ஡ெதூர்,”  
காணீயச் செயலக஡  
1200/6, இர஡஡ல்வத்தை வீதீ,  
பத்தர஡ூல்லை.

" Mihikatha Medura "  
Land Secretariat Office  
1200/6, Rajamalwatta Road,  
Battaramulla.

# **2018**

# **PERFORMANCE REPORT**

**Ministry of Lands & Parliamentary Reforms**

“Mihikatha Medura”  
Land Secretariat  
1200/6, Rajamalwatta Rd  
Battaramulla

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## 1. Introduction

Land is the main natural resource that a country owns and it is the foremost factor of the four main factors in Economics, namely Land, Work Force, Capital and Enterprise. In any country, all natural resources have been created based on the resource of land. For instance, minerals, water, flora and fauna are sub resources of the land resource.

The land contains the soil varieties on earth surface and other geological constructions as well as the minerals in the inner part of the earth. Accordingly, it should be specially noted that the land does not merely mean the surface cover of the earth or the surface of earth except the water cover.

The English term "land" stands for the Sinhala words "Bhoomiya" and "Idama", but when it is discussed 'as a whole' or at a 'macro' level it would be better to use the term "Bhoomiya"; and when referred to a portion of it, the term 'Idama'. In Tamil language these two words are referred respectively as 'பூமி' (*Bhoomi*) and 'காணி' (*Kani*).

Land is a limited natural resource which wanes when not used. Hence, optimum utilization of land is very essential for the country's development. In Sri Lankan context, Land is very close to the lives of people and they have a unique relationship with land. It carries not only an economic value but also a social and cultural value for them. Therefore, dealing with land is a very sensitive matter.

From ancient history the ownership of the entire land was with the king himself. He had the right to alienate lands. He vested the land as "Nindagam" - These lands had been alienated to people for various purposes whom performed duties for the king or the royal palace, "Viharagam" - The villages which contained such temporal entities granted for Buddhist temples, "Dewalagam" - lands granted for Devala. Even at the period of Portuguese and Dutch, the traditional land management system practiced in the country was not changed. However, under the British ruling, land management system was totally changed.

Three Land Commissions had been appointed by the then governments in 1927, 1955 and 1985. These Commission Reports could be treated as valuable documents, which analyzed and made recommendations for the present problems arisen not only on land administration but also on land use and ownership.

State Land (Encroachment) Ordinance No 12 of 1840, Waste Land Ordinance No 01 of 1897, Land Settlement Ordinance No 20 of 1931, Land Development Ordinance No 19 of 1935,

State Land Ordinance No 08 of 1947, State Land (Recovery of Possession) Act No 07 of 1979, Land Grant

(Special Provisions) Act No 43 of 1979, Title Registration Act No 21 of 1998 are important landmarks in the history of state land development, conservation and administration.

The Ministry of Lands makes an enormous feasible impact on the socio economic development of the country. The Ministry for the subject of Land was established in 1932 and the Land Commissioner General's Department was established in 1935 on the recommendation of the committee appointed in respect of the subject of Land and Agriculture of the State Council in 1927.

The Ministry of Lands formulates strategies for utilizing the limited land resource for the country's sustainable development, as it being a scarce resource which never grows. The Department of Land Title Settlement shoulders this mission by determining the State land and Private Lands and settling the title to the land while the Land Commissioner General's Department administrates the State lands. The Survey Department prepares plans for state lands and prepares plans for the private lands under Bimsaviya programme. The role of the Land Use Policy Planning Department is to prepare plans on Divisional / District land use and determine the suitability of lands for various requirements.

Land Survey Council was established in 2003 in terms of the Survey Act no: 17 of 2002, to register the Surveyors, issue annual practicing license to Registered Surveyors and maintain the professional discipline among the registered Surveyors while the Institute of Surveying and Mapping, Diyathalawa, the training institute of the Survey Department has accomplished experience in the subject of Survey and Mapping as to enable the students to fulfill their full educational competencies.

In addition, Land Reform Commission established under the Land Reform Act of 1972 and Kantale Sugar Company (Limited), were published in the gazette notification dated 2015.01.18 under the purview of the Ministry of Lands.

Accordingly, the Ministry of Lands along with those departments and institutes falling under its purview render a yeoman's service towards the sustainable development of the country.

# **Ministry of Lands & Parliamentary Reforms**

## **1.1 Vision**

Optimally utilized land resource towards sustainable development

## **1.2 Mission**

Contribution to sustainable development through efficient management and optimum utilization of the land resource by policy planning, implementation and coordination for all the stakeholders, while strengthening land ownership.

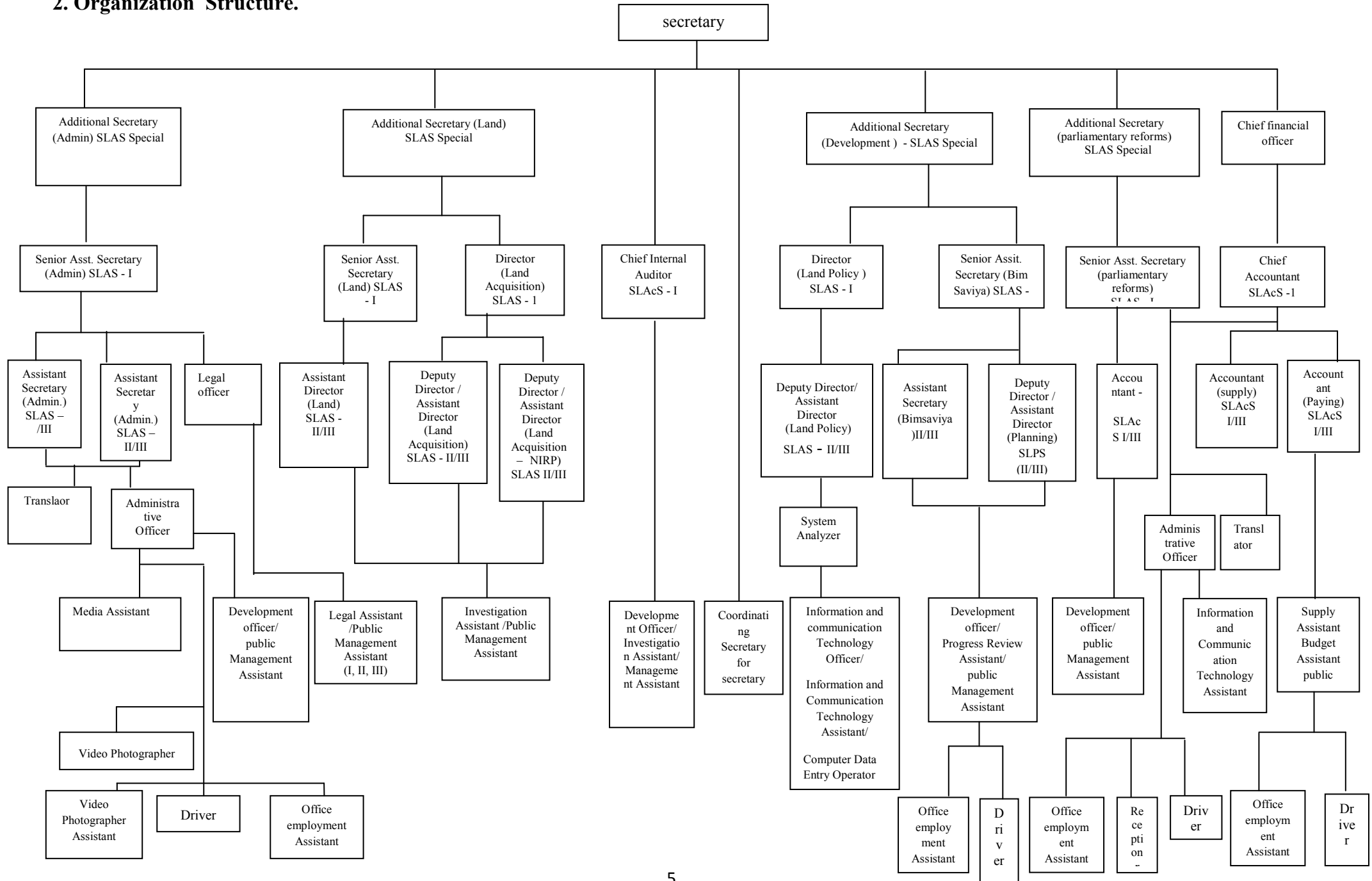
### **1.3 OBJECTIVES**

1. Update and implement the National Land Policy.
2. Preserve the environment for the future generation.
3. Ensure the protection of the state lands.
4. Implement the Land Use Policy.
5. Minimum utilization of state lands and takes action for the prevention of waning.
6. Manage and develop the state lands properly and distribute suitable land among landless people.
7. Allocate lands for development projects and other essential purposes.
8. Register the titles of all lands and ensure ownership.

### **1.4 MAIN THRUST AREAS**

1. Formulate and implement land policies as to meet the timely Requirements.
2. Acquire private lands for development activities.
3. Ensure clear title while protecting ownership to land.
4. State Land Management.
5. Land surveying, mapping and land information services.
6. Prepare and implement land use plans for sustainable development.
7. National data base/ Information System on land.
8. Good governance for the institution and resources falling under the purview of the Ministry of Lands.

## 2. Organization Structure.





### 3. Human Resource Management

#### 3.1. Staff of the Ministry

Serial No.	Approved Designation	Approved Carder	Number in the Year 2017	Changes Occurred During the year 2018						Number in 2018
				Retirement	Transfers		Recruitments	Promotions	Resignations	
					out	in				
1	Secretary	01	01	01	-	01	-	-	-	01
2	State Secretary	01	01	-	01		-	-	-	00
3	Additional Secretary (Admin) – SLAS Special	01	01	-	01	01	-	-	-	01
4	Chief Financial Officer	01	00	-	-	01	-	-	-	01
5	Additional Secretary (Land) – SLAS Special	01	01	-	-	-	-	-	-	01
6	Additional Secretary (Bim Saviya) – SLAS Special	01	00	-	-	01	-	-	-	01
7	Senior Assit. Secretary (Admin) SLAS.- I	01	01	-	02	02	-	-	-	01
8	Senior Assit. Secretary (Land) SLAS.-I	01	01	-	-	-	-	-	-	01
9	Senior Assit. Secretary (Bim Saviya) SLAS.-I	01	00	-	-	01	-	-	-	01
10	Chief Accountant SLAcS – I	01	01	-	01	01	-	-	-	01
11	Director (Land Acquisition) SLAS.-I	01	01	-	-	-	-	-	-	01
12	Director (Land Policy) SLAS. –I	01	01	-	01	01	-	-	-	01
13	Chief Internal Auditor SLAcS.-I	01	01	-	01	01	-	-	-	01
14	Director Investigation SLAS.-I	01	00	-	-	-	-	-	-	00
15	Accountant - SLAcS II/III	02	02	-	-	-	-	-	-	02
16	Deputy Director / Assistant Director (Planning) SLPS. II/III	01	01	-	-	-	-	-	-	01
17	Assistant Secretary (Land.) SLAS.- II/III	01	01	-	01	01	-	-	-	01
18	Deputy Director Assistant Director (Land Policy) SLAS.-II/III	01	01	-	-	-	-	-	-	01
19	Deputy Director Assistant Director (Land Acquisition) SLAS.-II/III	01	01	-	01	01	-	-	-	01
20	Deputy Director / Assistant Director (Land Acquisition – NIRP) SLAS.- II/III	01	01	-	-	-	-	-	-	01
21	Assistant Secretary (Admin.) SLAS.- III	01	01	-	-	-	-	-	-	01

Serial No.	Approved Designation	Approved Carder	Number in the Year 2017	Changes Occurred During the year 2018						Number in 2018
				Retirement	Transfers		Recruitments	Promotions	Resignations	
					out	in				
22	Assistant Secretary (Procurement/ Admin.) SLAS.- III	01	01	-	-	-	-	-	-	01
23	Assistant Secretary (Bimsaviya) SLAS.- II	01	01	-	-	-	-	-	-	01
24	Legal Officer	01	01	-	01 Vacasi on of post	-	-	-	-	00
25	Administrative Officer PMAS – Supra	01	01	-	-	-	-	-	-	01
26	Translator	02	02	-	-	-	-	-	-	02
27	System Analyst	01	00	-	-	-	-	-	-	00
28	Coordinating Secretary to the Secretary	01	01	-	01	01	-	-	-	01
29	Information Technology Assistant	02	00	-	-	-	-	-	-	00
30	Development Officer Development Officer*	249	249	-	08 01	03 03	-	-	-	244 10
31	Investigation Assistant (Land Acquisition) (07 Officers have been absorbed in to the Development Assistants Service.)	111	109	-	-	-	-	-	-	102
32	Investigation Assistant	03	01	-	-	-	-	-	-	01
33	Progress Review Assistant (One officer has been absorbed in to the Development Assistants Service)	02	02	-	-	-	-	-	-	01
34	Media Assistant	01	01	-	-	-	-	-	-	01
35	Legal Assistant	03	00	-	-	-	-	-	-	00
36	Budget Assistant	01	00	-	-	-	-	-	-	00
37	Supply Assistant	01	00	-	-	-	-	-	-	00
38	Development Assistant	01	00	-	-	-	-	-	-	00
39	Planning Assistant	02	02	-	02	-	-	-	-	00
40	Information and Communication Technology Assistant	06	03	-	01	01	-	-	-	03
41	Public Management Assistant I,II,III	58	37	01	08	28	-	-	01	55
42	Stenographer (Sinhala)	02	-	-	-	-	-	-	-	00

Serial No.	Approved Designation	Approved Carder	Number in the Year 2017	Changes Occurred During the year 2018						Number in 2018
				Retirement	Transfers		Recruitments	Promotions	Resignations	
					out	in				
43	Stenographer (English)	01	-	-	-	-	-	-	-	00
44	Computer Data Entry Operator	01	01	-	-	-	-	-	-	01
45	Video Photographer	01	01	-	-	-	-	-	-	01
46	Photographer	01	00	-	-	-	-	-	-	00
47	Video Photographer Assistant	01	01	-	-	-	-	01	-	00
48	Driver **	22	17	-	01	01	-	-	-	16
49	Karyala Karya Sahayake	29	27	02	03	04	-	02	02	20
	Total	528	476	04	35	53	00	03	03	483

- Officers absorbed in to the Development Assistants Service
- \*\* one driver has passed away.

### 3.2 Details of the Transfers Sri Lanka Administrative Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Ms. G.C.S. Thilakarathne	Senior Assistant Secretary (admin)	02.01.2018	Office of the Cabinet of Ministers		
02	MS. M.N.S. Riyaza	Assistant Secretary (Land)	13.03.2018	Department of Muslim Religious and Cultural Affairs		
03	Mrs. U.K.D.M. Thilani	Assistant Director (Land Acquisition)	14.03.2018	Ministry of Education		
04	Mr. P.M. Nanayakkara	Senior Assistant Secretary (admin)	11.05.2018	Presidential Secretariat		
05	Mr. G. Vijitha Nanda Kumara	Additional Secretary ((Admin)	11.04.2018	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs		
06	Mr. M.P.V.C. Piyathilaka	State Secretary	17.05.2018	Ministry of Women and Child Affairs		
07	Mrs. K. Gunawardhana	Director (Land Policy)	19.06.2018	Ministry of Youth Affairs, Project		
08	Ms. J.P.M.L. Priyadarshani	Assistant Secretary (Land)			23.02.2018 (New Appointments)	Sri Lanka Institute of Development Administration

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
09	Mrs.A.S.K. Hemachandra	Assistant Director (Land Acquisition)			23.02.2018 (New Appointments)	Sri Lanka Institute of Development Administration
10	Mrs.W.M.D. Fernando	Additional Secretary (admin.)			16.04.2018	Ministry of Tourism Development & Cristian Religious Affairs
11	Mr.Suvinda S Singappuli	Senior Assistant Secretary (admin)			19.07.2018	Ministry of Social Welfare & Primary Industries
12	Mrs. E. A. R. Renuka	Addi. Secretary (Bimsaviya)			20.09.2018	Land Commissioner General's Department
13	Mrs. D.P. Liyanapatabendi	Senior Assistant Secretary(Bimsaviya)			01.11.2018	Divisional Secretariat of Dewinuwara
14	Mrs. R.P.R. Ranasinghe	Director (Land Policy)			01.11.2018	Ministry of Education and Higher Education

### Sri Lanka Accountancy Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs. G.S.K. Silva	Chief Internal Auditor	17.01.2018	Ministry of Buddhasasana		
02	Mrs.K.D.D. Rathnayake	Chief Accountant	30.04.2018	Department of Persons Registration		
03	Ms. K.K.C.Kannangara	Chief Internal Auditor			23.03.2018	Police Headquarters
04	L.M. Denawaka	Chief Accountant			18.04.2018	Ministry of Education

### Development Officers Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs.M.Perusingha	Development Officer	15.01.2018	Release for the teacher service		
02	Mrs.T. Sunralingam	Development Officer	19.02.2018	Ministry of Home Affairs		
03	Mrs. I.G.G.K Gunathilake	Development Officer	31.07.2018	Ministry of Home Affairs		
04	Mrs.W.A.N. Priyadarshani	Development Officer	03.12.2018	Land Commissioner General's Department		
05	Mrs. K.D.M. Athukorala	Development Officer	02.04.2018	Ministry of Health Nutrition and Indiginous Medicines		
06	Mrs. L.G.J Veeriyakumari	Development Officer	01.06.2018	Department of Land Title Settlement		
07	Mrs. H.W.S. Piyasekara	Development Officer	25.11.2018	Ministry of Higher Education and Cultural Affairs		
08	Mrs. S.A.C. Ayomi	Development Officer	25.11.2018	Registrar General's Department		
09	Mrs. S.R.D.I. Ranathunga	Development Officer			20.07.2018	Ministry of Women and Child Affairs
10	Mrs.H.A.N.D. Karunarathna	Development Officer			02.04.2018	Ministry of Health Nutrition and Indiginous Medicines
11	Mrs. K.D.G.N. Priyangani	Development Officer			28.06.2018	Department of Land Title Settlement

### Combined Service

#### Public Management Assistants Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs. D.M.I. Sanjeevani	PMA II	06.03.2018	Public Service Commission		
02	Mrs. D. A. T. Udeshika	PMA III	18.05.2018	Registrar General'd Department - Gampaha		
03	Mr. D. M. L. Dissanayake	PMA III	18.05.2018	Department of Immigration and Emigration		

**Combined Service**  
**Public Management Assistants Service**

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
04	Mrs. I. Galappaththi	PMA II	24.05.2018	Labour Department - Gampaha		
05	Ms. K.L.D.S.Kawduwa	PMA III	18.06.2018	Department of Land Title Settlement		
06	Mrs. N.H.M.N Pole	PMA III	13.07.2018	Department of Land Title Settlement		
07	Mrs. H.N. Wathudura	PMA II	01.08.2018	Department of Irrigation		
08	Mr. D.D. Y. Anurudhdha	PMA III	01.10.2018	Sri Lanka Air Force Headquarterd		
09	Ms. K.C.R. Weerasinghe	PMA III	20.08.2018			Release from this service to the Development Assistants Service (actions have been taken considering this as a resignation.)
10	Mr. P.L. Priyantha	PMA I			21.03.2018	Divisional Secretariate- Hanwella
11	Mrs. W.J.K. Mayadunna	PMA II			28.05.2018	Ministry of Buddhasasana
12	Ms. P.P.G.M. Nethmini	PMA III			20.06.2018	Department of Land Title Settlement
13	Ms. Y.H. Darshika	PMA III			10.07.2018	Department of Land Title Settlement
14	Mr. D.K.D.J. Dissanayake	PMA III			15.05.2018.	New appointment
15	Ms. P.A.T. Pabasara	PMA III			15.05.2018	New appointment
16	Ms. J.N. Nishanthi	PMA III			15.05.2018	New appointment
17	Ms. A.P. Malkanthi	PMA III			15.05.2018	New appointment
18	Mr. L.G.H. Senarath	PMA III			15.05.2018	New appointment
19	Mrs. M.D.W. Chathurani	PMA III			15.05.2018	New appointment
20	Mrs. M.J.M.D. Wimalarathna	PMA III			15.05.2018	New appointment

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
21	Ms. W.K.D.T. Kumari	PMA III			16.05.2018	New appointment
22	Ms. P.G.T.S. Paranagama	PMA III			15.05.2018	New appointment
23	Mrs. Y.R.U.M. Premarathna	PMA III			21.05.2018	New appointment
24	Mrs. T.V.M. Shriyanjanie	PMA III			01.08.2018	Department of Irrigation
25	Mr. J.A.I. Jeewandara	PMA III			01.10.2018	Sri Lanka Air Force Headquarterd
26	Ms. A.G.N. Madhuwanthi	PMA III			19.10. 2018	New appointment
27	Ms. N.G.S.D.G. Gaayana	PMA III			19.10. 2018	New appointment
28	Ms. R.M.S.M. Herath	PMA III			19.10. 2018	New appointment
29	Ms. N.T.A.J. Yapa	PMA III			19.10. 2018	New appointment
30	Ms. M.R. Punchiheva	PMA III			19.10. 2018	New appointment
31	Ms. M.W.C. Priyadarshani	PMA III			19.10. 2018	New appointment
32	Ms. T.H.W. Madhushanka	PMA III			19.10. 2018	New appointment
33	W.W.M.K.D. Jayamaha	PMA III			19.10. 2018	New appointment
34	Ms. K.L.D.S. Kavduwawa	PMA III			15.05. 2018	New appointment
35	D.D.Y. Anurudhdha	PMA III			15.05. 2018	New appointment
36	Ms. H.A.R.S. Hettiarachchi	PMA III			15.11. 2018	Department of Land Title Settlement

### Information and Communication Technology Assistant

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs. I.S. Hettiarachchi	Information Technology Assistant 3/II	05.03.2018	Ministry of Education Visaka Vidyalaya		
02	Mrs.G.V. Niroshani	Information Technology Assistant 3/II		Ministry of Education Visaka Vidyalaya	23.05.2017.	Ministry of Education

**Related Services (including the officers absorbed into the Development Officer's Service)**

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs. M.K.P. Sanjeevani	Planning Assistant	28.02.2018	De.of Person Registration		
02	Mrs. W.C.P. Wickramasinghe	Investigation Assistant (Land Acquisition)	28.02.2018	De.of Person Registration		
03	Mrs. R.N. Deepani	Development Officer III	02.05.2018	Department of Land Title Settlement		
04	Mrs.M.D.P.M. Jayathilaka	Development Officer III	12.11.2018	To teachers service		
05	Mrs. N.R.J. Nishshanka	Development Officer III			06.03.2018	Department of Persons Registration
06	Mr. A.H.S. Gunawardhana	Development Officer III			02.04.2018	Department of Persons Registration
07	Mrs. R.A. Nirosha Sujeewani	Development Officer III			10.05.2018	Department of Land Title Settlement

**Combined Service - Driver**

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mr. T.M.B.Thennakoon	Driver II	18.06.2018	Ministry of Foreign Affairs		

**Office Assistants Service**

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mr. H.A. Sujith Priyankara	K.K.S. III	02.03.2018	Department of Inland Revenue		
02	Mr.W. Dhanuka Sameera Fernando	K.K.S. III	02.03.2018	Department of Inland Revenue		
03	Ms.K.S.P. Perera	K.K.S. III	02.03.2018	Ministry of Tourism Development and Cristian religious affairs		
04	Mrs. D.D.S.Malkanathi	K.K.S. III	19.06.2018	Dep.t of Immigration and Emigration		
05	Mr. G.D.N.Priyadarshana	K.K.S. III			20.03.2018	Department of Inland Revenue
06	M.D.L. Perera	K.K.S. III			20.03.2018	Department of Company Registrar
07	Mr. K.M.M.Riyaz	K.K.S. III			31.05.2018	Ministry of Irrigation .



### 3.3 Establishment Activities

Serial No.	Description	Previous Year- 2017			Present Year – 2018		
		Number Received	Number Approved	Balance	Number Received	Number Approved	Balance
01.	Conducting Interviews	-	-	-	01	01	-
02.	Confirmation in Service	02	02	-	15	15	-
03.	Payment of increments	216	216	-	151	151	-
04.	Preparation of Recruitment Procedure	-	-	-	01	01	-
05.	Vacation of Post	-	-	-	01	01	-
06.	Approval of Leave in abroad	-	-	-	01	01	-
07.	Cabinet Memorandum				23	19	04

### 3.4 Human Resource Development

#### 3.4.1 Foreign Training

Serial No.	Training Course/ Institution	Name of the Officer	Designation	Country	Duration
01	Public Administrative & Development	Mrs. H.A.N. Piyasumana	Asst. Secretary (Admin)	Keral India	From 29.07.2018 to 04.08.2018
02	Second Country study visit – capacity Building Training Program for Class 1 (Batch 2 & 3) Officers of the Sri Lanka Accounting Service	Ms. W.A.D. Wejerathne	Chief Financing Officer	India	From 09.09.2018 to 15.09.2018
03	Land Acquisition & Infrastructure Development through Land Trust in Laws : a Policy Framework for Asia - Philippines	Ms. B.R.K. Medha	Director (Land Acq.)	Phillipine	From 10.09.2018 to 12.09.2018
04	Smart Geospatial Expo 2018 Seoul, Korea	Mr. W.H. Karunarathne	Secretary	Korea	From 11.09.2018 to 16.09.2018
05	2018 Seminar on the Construction & Management of Industrial Park of Sri Lanka	Mrs. W.M. Deepthi Fernando	Add. Secretary (Admin)		From 24.09.2018 to 16.10.2018
06	Millennium Challenge Corporation ( MCC ) Compact Negotiation in Washington D.C. from October 1-5-2018	Mr. W.H. Karunarathne	Secretary	America	From 24.09.2018 to 16.10.2018
07	Public Administrative & Development – Kerala - India	Miss.K.C.C. Kannangara	Chief Financial Officer	India	From 25.11.2018 to 01.12.2018
08	2018 Ministerial workshop on state Land Management Under the Belt & Road Initiative – From 27 August to 05 September 2018 - China	Mr.L.B.S.B. Dayarathna	Additional Secretary ( Land )	China	From 25.11.2018 to 01.12.2018
09	National Institute of land & Survey ( Malayasia )	Mr.G.A.K.M.A. Kariyapper	Assistant Director (Land Acq.)	Malayasia	From 2018.11.25 To 2018.12.01

## Local Training - 2018

### 3.4.2 Local Training

Serial No.	Name of the Officer	Designation	Course	Training Institution	Course Fees (Rs.)	Duration
01	Ms. K.H.S.D. Padmasiri	Assistant Secretary (Admin)	Diploma In English for Professionals (DEP)	Miloda Training Center	75,000	2018.12.23 – 2019.12.23
02	Mr. W.D.S.P. Siriwardhena	Accountant (Supply)	Training on Preparation of Salaries	National Productivity Secretariat	.13,000	2018.11.19 – 21
03	Ms. J.N. Nishanthi	P.M.A.	Training on Preparation of Salaries	National Productivity Secretariat	13,000	2018.11.19 – 21
04	*Ms. K. Chandima *Mr. L.G.H. Senarath *Ms. Koshadhee Senarathne	P.M.A. P.M.A. P.M.A.	Professional Safty and Health Management	National Productivity Secretariat	15,000	2018.08.07
05	*Ms. W.K.D. Theja *Mr. J.A.L.R. Rariyarathne *Ms. D.N. Nandanee	P.M.A. I.T.O P.M.A.	Six sigma	National Productivity Secretariat	15,000	2018.08.21
06	*Ms. Wathsala Chathurani *Ms. H. Darshika	P.M.A P.M.A.	Certificate Course conducted by the Institute of Skill Development	Institute of Skill Development	26,000	2018.09.18
07	*Ms. Y.M.P. Wathsala *Ms. K.M.I. Priyadarshanee	Accountant Development Officer	Training on Procurement Process	Miloda Training Center	36,000	2018.10.29-30
08	*Ms. B.R.K. Medha *Mr. G.A.K.M.A. Kariappar	Director(Land Acq.) Assit. Sec.(Land Acq.) (ඉ.අ.)	Diplomas workshops & Short Terms Programmes Conducted by SLIDA	SLIDA	220,000	12 months
09	All staff officers	All staff officers of the Ministry	Training of the staff officers of the Ministry of Lands & Parliamentary Reforms	Kukulegang a	197,093. 85	2018.08.17 – 18
10	Ms. Prabhani Perera	P.M.A.	Training of Capasity building	National Productivity Secretariat	5000	2018.10.30

## 4 . Finance Management

### 4.1 Budget Estimate

	Previous Year 2017 (Rs)				Present Year 2018 (Rs)			
	Allocation	Expenditure	Balance	Per.of Exp.	Allocation	Expenditure	Balance	Per.of Exp.
<b>1. Project 1</b>								
Personal Emoluments	10,485,000.00	10,360,279.61	124,720.39	98.81%	11,050,000.00	9,846,995.57	1,203,004.43	89%
Other Recurrent	12,150,000.00	1,121,401.08	11,028,598.92	9.23%	15,580,000.00	14,011,135.80	1,568,864.20	90%
Capital								
2001	250,000.00	-	250,000.00		916,000.00	915,467.20		99%
2002	100,000.00	98,892.72	1,107.28	98.89%	100,000.00	-	100,000.00	0%
2003	1,600,000.00	1,593,025.59	6,974.41	99.56%	1,600,000.00	1,512,774.80	87,225.20	95%
2101	-	-	-	-	-	-	-	-
2102	850,000.00	794,961.25	55,038.75	93.52%	250,000.00	250,000.00		100%
2103	400,000.00	387,766.50	12,233.50	96.94%	1,000,000.00	1,000,000.00		100%
<b>2. Project 2</b>								
Personal Emoluments	232,410,000.00	79,548,005.93	152,861,994.07	34.23%	586,200,000.00	539,712,062.03	46,487,937.97	92%
Other Recurrent					194,680,000.00	156,821,999.04	37,858,000.06	80%
Capital								
2001	200,000.00	125,741.95	74,258.05	62.87%	-	-	-	
2002	200,000.00	194,250.00	5,750.00	97.13%	100,000.00	-	100,000.00	0%
2003	200,000.00	1,991,222.52	8,777.48	95.61%	1,000,000.00	237,189.56	762,810.44	24%
2102	1,750,000.00	618,525.50	1,131,474.50	35.34%	1,986,800.00	1,847,612.26	139,187.74	93%
2103					200,000.00	-	200,000.00	0%
Personal Emoluments	11,505,000.00	11,335,335.33	169,664.67	98.53%	250,000,000.00	224,361,343.37	25,638,656.63	90%
Other Recurrent	10,650,000.00	10,143,048.38	506,951.62	95.24%	38,800,000.00	33,339,436.59	5,460,563.41	85%
Capital								
2001	500,000.00	-	500,000.00		450,000.00	291,840.00	158,160.00	65%
2002	100,000.00	-	100,000.00	-	200,000.00	122,296.45	77,703.55	61%
2003	1,000,000.00	998,595.92	1,404.08	99.86%	2,000,000.00	1,282,430.21	717,569.79	64%
2101	-	-	-	-	768,200.00	768,200.00	-	100%
2103	200,000.00	172,940.00	27,060.00	86%	653,359.50	653,539.50	-	100%
04 Land Development and Land Acquisition								
153-2-3-4-2105	400,000,000.00	3,189,546.81	396,810,453.19		380,000,000.00	347,074,726.81	32,925,273.19	91%
Bimsaviya Programme								
153-2-3-5-2105	2,345,000,000.00	895,284.00	2,344,104,716.00		2,265,450,000.00	1,979,212,716.43	286,237,283.57	87%
Land Acquisition for Public Purposes								

### 4.2 Public Officers Advance 'B' Account

Limits	Previous year (2017) (Rs.)		Present Year (2018) (Rs.)	
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	17,000,000.00	17,512,096.00	18,000,000.00	15,678,220.97
Minimum Limit of Credit	7,500,000.00	12,507,664.00	6,500,000.00	12,848,063.99
Maximum Limit of Debit	43,216,000.00	43,215,214.10	49,000,000.00	46,045,371.08

#### 4.4.2 Movable Properties

No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions (+)	Procurement (+)	Auction (-)	Vesting (-)	Disposal (-)	
1	Mobile Phones	4	-	-	-	-	01	3
2	Fax machines	23	-	-	-	-	02	21
3	Refrigerator	6	-	-	-	-	-	6
4	Microwave	3	-	-	-	-	-	3
5	Blender	3	-	-	-	-	-	3
6	Electric Kettles	19	-	3	05	-	-	17
7	Flag pole	5	-	-	-	-	-	5
8	Buddha statue	2	-	-	-	-	-	2
9	White Board	16	-	1	-	-	-	17
10	White Board Stand	3	-	-	-	-	-	3
11	UPS	78	4	13	23	-	-	72
12	Computers	101	-	-	09	-	-	93
13	Air Conditioners	34	-	3	-	-	-	37
14	Printers	59	01	12	09	-	-	63
15	Cordless Phone	3	-	-	-	-	01	2
16	Televisions	11	01	-	-	-	-	12
17	Public Address System	-	-	-	-	-	-	-
18	Davula	1	-	-	-	-	-	1
19	Drum (Bongo)	1	-	-	-	-	-	1
20	Accordion	1	-	-	-	-	-	1
21	Cusion visitor chairs	5	-	-	-	-	-	5
22	Sofa Set	8	-	-	-	-	-	8
23	Dining Table	3	-	-	-	-	-	3
24	Dining Chairs	12	-	-	-	-	-	12
25	Library cabinets (steel)	4	01	-	-	-	-	05
26	Library cabinets (timber)	11	-	-	-	-	-	11
27	Reading tables (library)	02	-	-	-	-	-	02
28	Reading chairs (library) – Rexene	11	-	-	-	-	-	11
29	Glass tables (rounded)	5	-	-	-	-	-	05
30	Chairs (Beeralu)	12	-	-	-	-	-	12
31	Almyrah - Steel	35	02	-	-	-	-	37
32	4 drawer cabinets	78	04	-	-	-	-	82
33	Executive Table MDF	7	-	-	-	-	-	7
34	File Racks	36	-	-	-	-	-	36
35	Steel chairs (Rexene)	3	-	-	-	-	-	03
36	Clerical tables	30	-	-	-	-	-	30
37	Staff Table	113	-	-	-	-	-	113
38	Executive tables	22	01	01	-	-	-	24
39	Executive table (Glass pad)	2	-	-	-	-	-	2
40	Computer tables	79	01	-	-	-	-	80
41	KKS tables (small)	10	-	-	-	-	-	10
42	Computer chairs	173	-	-	07	-	-	166
43	Table (steel)	3	-	-	-	-	-	3
44	Laptop Computers	16	06	-	01	-	-	21

No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions (+)	Procurement (+)	Auction (-)	Vesting (-)	Disposal (-)	
45	Boilers	2	-	-	-	-	-	02
46	Photo copy machines	18	01	04	01	-	-	22
47	Speakers	80	-	-	-	-	-	80
48	Executive chairs	43	01	22	05	-	-	61
49	Arm chairs	42	-	-	-	-	-	42
50	Type writers	2	-	-	-	-	-	02
51	Water Dispenser ( Hot & Cool)	5	-	-	-	-	-	5
52	Water Dispenser (nomal)	2	01	-	-	-	-	3
53	Water Filters	01	-	-	-	-	-	01
54	Pedestal fans	20	-	6	-	-	-	26
55	Library books	2287	-	-	-	-	-	2,287
56	Brass lamp	01	-	-	-	-	-	01
57	Glass cupboards (Library)	08	-	-	-	-	-	08
58	Dry Box	01	-	-	-	-	-	01
59	Dynamic Microphone	01	-	-	-	-	-	01
60	Microphone stand	01	-	-	-	-	-	01
61	Voice Recorder	03	-	02	-	-	-	05
62	Lobby chairs	65	-	-	-	-	-	65
63	Small Cassette recorder	01	-	-	-	-	-	01
64	Heavy duty staples machine	06	-	01	-	-	-	07
65	High back chairs	04	-	-	-	-	-	4
66	Visitor Chairs	154	-	-	-	-	-	154
67	Medium Back Chairs	07	-	-	-	-	-	07
68	Conference Table (Wooden)	02	-	01	-	-	-	03
69	Conference Table (Pieces)	10	-	-	-	-	-	10
70	Bunk beds	02	01	-	-	-	-	3
71	Spring Mattress	02	-	-	-	-	-	2
72	Foam Mattress	04	-	-	-	-	-	04
73	Safes	01	-	-	-	-	-	01
74	Cash Box	02	-	-	-	-	-	02
75	Conference Chair (low back)	55	-	-	-	-	-	55
76	Conference Chair (high back)	48	-	-	-	-	-	48
77	Video Light & Stand - DC	01	-	-	-	-	-	01
78	Video Light & Stand - AC	01	-	-	-	-	-	01
79	Platform Trolley	02	-	-	-	-	-	02
80	Sounds Systems	02	-	-	-	-	-	02
81	Multi media Projectors	3	-	-	-	-	-	03
82	Electrical Screen	3	-	-	-	-	-	03
83	Display Board	1	-	-	-	-	-	01
84	Dry Cabinet	1	-	-	-	-	-	01
85	Scanners	5	01	-	-	-	-	06
86	Non-linear Editing System	1	-	-	-	-	-	01
87	Government Emblem	2	-	-	-	-	-	02
88	The glass shrine box to place the Buddha Statue	1	-	-	-	-	-	01
89	Display Cabinet	1	-	-	-	-	-	01

No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions (+)	Procurement (+)	Auction (-)	Vesting (-)	Disposal (-)	
90	10 KVA Online	1	-	-	-	-	-	01
91	Access Control Systems Server Unit	1	-	-	-	-	-	01
	Office Cupboard	1	-	-	-	-	-	01
92	Notice Board(Digital)	1	-	-	-	-	-	01
93	Video Camaras	2	-	-	-	-	-	02
94	Normal Camaras	2	-	-	-	-	-	02
95	Steel Rack	1	-	-	-	-	-	01
96	Cabs	22	-	-	-	-	-	22
97	Jeeps	17	-	-	-	-	-	17
98	Vans	2	-	-	-	-	-	02
99	Motor Cycles	1	-	-	-	-	-	01
100	Cars	5	-	-	-	-	-	05
101	Gas cooker	3	01	-	-	-	-	04
102	Hot water Filter	1	-	-	-	-	-	01
103	Water Tank 500 L	1	-	-	-	-	-	01
104	Water Motors	1	-	-	-	-	-	01
105	Steel Ladders	2	-	01	-	-	-	03
106	Kettle jug	4	-	02	-	-	-	06
107	Dainamic table	3	-	-	-	-	-	03
108	Steel chairs with alms	18	-	-	-	-	-	18
109	Chairs (Wooden/ Cane)	8	-	-	-	-	-	08
110	Conference chairs	8	-	-	-	-	-	08
111	Clerical chairs (Cushioned)	4	-	-	-	-	-	04
112	Wooden Almyrha	1	-	-	-	-	-	01
113	Steel cabinat (Locker unite)	3	-	-	-	-	-	03
114	120 96 24 Wooden cabinat	1	-	-	-	-	-	01
115	Rice cooker	1	-	-	-	-	-	01
116	Gas cooker with oven	1	-	-	-	-	-	1
117	Mixture Grinder	1	-	-	-	-	-	1
118	Steam iron	1	-	-	-	-	-	1
119	Iron Board	1	-	-	-	-	-	1
120	Electric oven	1	-	-	-	-	-	1
121	Kitchen Rack	3	-	-	-	-	-	3
122	Two Drawers Writing tables	4	-	-	-	-	-	4
123	Bread toaster	1	-	-	-	-	-	1
124	Vaccum cleaner	1	-	-	-	-	-	1
125	Two door Almirah		02	-	-	-	-	2
126	Grass cutter		01	-	-	-	-	1
127	Binding machine		01	-	-	-	-	1
128	Conference table		04	-	-	-	-	4

## **5. Contribution of the other Divisions for the Development Activities**

### **5.1 Land Development and Policy Division**

The role of the Land Development and Policy Division is to amend the land laws as per the National Land Policies so as to meet the timely requirements, establish coordination between various institutions in activities such as distribution of lands among various institutions and general public, conservation, development and management of State lands while maintaining environmental equilibrium. This Division also coordinates with public institutions and officials in activities such as maintaining a unitary land management throughout the country and granting Title Certificate to the lands already distributed and contributes towards the country's development through resolving land problems and efficient and effective land use.

Accordingly, this division handles a number of activities such as formulation and introduction of amendments to the Ordinances and Policies pertaining to the subject of land, land settlement, issuing Title Certificates, releasing lands to statutory institutions, Provincial Councils, Local Authorities and Departments, organizing and monitoring the activities regarding the issue of Grants to Colonization Schemes, Middle Class and Marginal Lands, activities on releasing lands to special projects registered under the Sri Lanka Board of Investment, directing the Survey Department in efficient and formal organizing of surveying activities in Sri Lanka and implementation of the National Involuntary Resettlement Policy.

Understanding the timely requirements, arrangements have been made to introduce amendments to the Land Development Ordinance. Accordingly, it has been re-drafted and submitted to the Attorney General for observations. Decisions have been taken thereby to remove the conditions pertaining to Grants except in special occasions. Amendments have been introduced to the Act so as to grant equal opportunities for male and female parties, indicated in Schedule III to inherit the land and giving priority to the one who occupies the land. Steps are being taken to introduce amendments to the Land Development Ordinance, State Land Ordinance, Land Grant (Special Provision) Act and Land Acquisition Act. It is expected to amend the conditions related to the lands granted to the farmer peasants, Middle Class and Village Expansion Schemes with a view to extending opportunities for utilizing the land resource in development activities.

The activities handled by the Land Development and Policy Division include the following.

- ❖ Implement the National Land Policy and introduce amendments to the land laws so as to meet the timely requirements.
- ❖ Obtain the approval of the Hon. Minister to grant state lands to the people on Long-Term Lease and Grants under the State Land Ordinance.
- ❖ Direct the Long-Term Lease and Grants to the Presidential Secretariat for the signature of His Excellency the President.
- ❖ Take action on the problems pertaining to Long-Term Lease and Grants.
- ❖ Obtain the approval of the Hon. Minister for village settlements directed by the Land Title Settlement Department.
- ❖ Seek the approval of His Excellency the President and Hon Minister for the issue of Temporality Deeds and Preliminary lease to temples and other religious institutions.
- ❖ Grant Alternative lands to persons displaced due to natural disasters such as Tsunami.
- ❖ Vesting of lands to government institutions.

- ❖ Give directives, refer the matters to the institutions concerned, and follow up action regarding the requests and problems of the persons who visit the Ministry daily with land problems.
- ❖ Take action regarding the requests and letters on land matters received from the Presidential Secretariat /Prime Minister's Office/ Ministries / Provincial Councils / General Public.
- ❖ Provide necessary guidelines to the institutions concerned regarding the inquiries made pertaining to various land matters.
- ❖ Take action to conduct inquiries/ inspections on land disputes and appeals directed to the Hon. Minister.
- ❖ Conduct District Land Meetings regarding efficient management of State Lands and provide directives and solutions regarding the problems arisen in such discussions.
- ❖ Take legal actions on encroachments revealed through the District meetings and public complaints.
- ❖ Seek the approval of the Hon Minister and the Cabinet of Ministers to lease the lands vested with the Land reform Commission.
- ❖ Submit the Statutory Determinations of the lands belonging to the Land reform Commission for the approval of the Hon minister.
- ❖ Take action with regard to the land problems received under “Tell President Programme”



**Progress of the Land Development and Policy Division Progress from 01.01.2018 to 31.12.2018**

<b>Serial No.</b>	<b>Activities</b>	<b>Progress</b>
01	1. Number of Long-term lease files directed by the Land Commissioner General for the approval of the Hon. Minister (This contains 656 brought forward from December 2017).	3402
	2. No. of Grants and Long Term Lease files inquired from the Land Commissioner General	778
	3. No of files directed to Land Commissioner General after obtaining the approval of the Hon. Minister	2614
	4. Number of Grants and Lease files on which actions are being taken	10
02	1. Number of Long-term lease and Grants received from the Land Commissioner General for the facsimile signature of HE the President (Special Grants, Temporalities, Tsunami Grants, Ranawiru Grants).	1845
	2. Number of inquiries made from the Land Commissioner General	441
	3. Number of Long-term lease and Grants sent to the Precedential Secretariat for the facsimile signature of HE the President	1404
	4. Number of grants and lease on which actions are being taken.	-
03	1. Number of files received from the Land Title Settlement Department seeking the approval of the Hon. Minister	04
	2. Number of files directed for the approval of the Hon. Minister	04
	3. Number of settlement files on which actions are being taken.	-
04	1. Number of files received from the Land Commissioner General pertaining to the vesting of lands to various public institutions, local authorities and Armed Forces	141
	2. Number of alienations inquired from the Land Commissioner General	46
	3. Number of alienations for which the approval of HE the President received	95
	4. Number of alienations on which actions are being taken	-
05	1. No. of Tsunami Grant files submitted for the approval of HE the President	636
	2. Number of inquiries made from the Land Commissioner General	74
	3. Number of Tsunami files for which the approval of HE the President received	562
	4. Number of Tsunami files on which actions are being taken	-
06	1. Land Problems received under “Tell President Programme” regarding the land Ministry.	525
	2. Land Problems received under “Tell President Programme” and directed to other institutions and again to the Presidential Secretariat.	67
07	1. No of land issues received from the Presidential Secretariat and directed to the Land Commissioner General	59
	2. No of land issues received from the Prime Minister’s Office and directed to the Land Commissioner General	95
	3. No of land issues received from the General Public and directed to the Land Commissioner General	536

## 5.2 Land Acquisition Division

This division renders duties pertaining to acquisition of Private lands, in terms of the Land Acquisition Act No. 9 of 1950 in the instances where state lands are not available in a particular area to utilize for development Projects of the government. Further, following due legal procedures to expedite the acquisition of private lands for the development projects, compensation payment for the lands acquired for various Ministers and Departments and monitor the Acquiring Officers in land acquisition are also included in the functions and responsibilities entrusted with this division.

By now a large number of land acquisition proposals have been received pertaining to the implementation of a large number of development projects implemented at present. Of such proposals, priority is being granted to the following Projects, which imply a special national importance. Further this division also monitors whether the institutions concerned adopt the National Involuntary Settlement Policy in acquiring private land for public purposes.

1. Southern Expressway Project ( Matara – Hambanthota extension )
2. Central Expressway Project
3. Ruwanpura Express way project
4. Develop the road network of the country under National Highway Sector Project
5. Peradeniya – Badulla – Chenkaladi Highway Project
6. Matara – Katharagama new Railway Project
7. Moragaha Kanda / Kaluganga Development Project
8. Acquisitions for Water Supply projects
9. Weras Ganga Development Project
10. Acquisitions for various Urban Development Projects
11. Strategic Cities Development Project
12. Urban Regeneration Project
13. Light Rail Transit Project
14. Yan Oya Reservoir Project
15. Morana Reservoir Project
16. Uma Oya Multi Purpose Development Project
17. Various Irrigation Projects
18. Pahala Malwathu Oya Reservoir Project
19. Kundasale – Haragama Water Supply Project
20. Kandy North Pathadumbara Water Supply Project
21. Polgahawela, Pothuhera and Alawwa Water Supply Project
22. Visal Mathale Water Supply Project
23. Wind Power Project - Mannar
24. Various Power Projects under the Ministry of Power
25. Village expansions – acquisitions for those who are displaced due to earth slips and floods.
26. Acquisition of lands for the requirements of the Ministries – Schools, Hospitals, Play grounds etc.

**Progress of Land Acquisition from 01.01.2018 to 31.12.2018**

Serial No.	Purpose	Issue Order Under Sec. 2		Issue Order Under Sec. 4		Declaration Under Sec. 5		Proviso 38 (a)		Sec. 50,39
		Extent ( hectares)	No. of files	Extent ( hectares)	No. of files	Extent (hectare s)	No. of files	Extent (hectares )	No. of files	No. of files
1	Ports and Highways (HW)	72.0634	86	0.7107	1	159.7029	52	238.7403	58	08
2	Educational Purposes (E)	0.0035	1	8.7727	2	1.0112	02	0.8751	02	02
3	Distribution among landless people	39.91858	19	20.46	11	67.056	37	131.3487	48	13
4	Major scale irrigation projects (IR, MV)	2944.395	12	374.7456	17	75.3746	04	186.031	12	0
5	Providing drinking water facility (WS)	269.2947	99	7.1483	19	12.2794	41	16.0467	45	07
6	Defence activities (D, LO)	59.0556	15	36.0052	14	7.0256	07	5.6816	13	01
7	Urban development activities (UDA, LRB)	275.4695	45	6.9234	2	150.8609	39	39.0684	29	08
8	Electricity facilities (CEB)	4.01998	09	1.2895	2	94.0808	48	52.9962	20	01
9	Acquisitions for other public purposes	411.5063	130	214.6107	53	154.0189	39	383.0748	55	07
	<b>Total</b>	<b>4075.7263</b>	<b>416</b>	<b>670.6661</b>	<b>121</b>	<b>721.4103</b>	<b>269</b>	<b>1053.863</b>	<b>282</b>	<b>47</b>

### 5.3. Bim Saviya Programme

#### 5.3.1 Activities

The main function of the Bimsaviya division is to act as the center for ensuring the peoples' ownership to land. The activities assigned to this division include policy formulation and coordination of the institutions concerned and the progress reviewing. The Survey Department, Land Title Settlement Department, Land Commissioner General's Department and Registrar General's Department shoulder this task. The Survey Department demarcates lands and prepares Cadastral plans, while the Land Settlement Department determines the Title after investigating the ownership to Land. The Land Commissioner General's Department supports this programme by settling problems arisen regarding the state lands and the Registrar General's Department registers the Title and issues Title Certificates.

#### 5.3.2 Expansion of the Bim Saviya Programme

By now the Bim Saviya Programme has been implemented in 58 Divisional Secretary's Divisions in 18 districts of the country. Accordingly in Rathnapura district it is implemented in the Divisional Secretary's Divisions of Balangoda, Weligepola, Kuruwita, Rathnapura Nivithigala and Ayagama, in Kandy district in Doluwa, Udapalatha, Udunuwara, Gangawata Korale, Harispaththuwa & Yatinuwara, in Nuwaraeliya district in; Kothmale, in Matale district in Dambulla & Galewela, in Gampaha district in Divulapitiya, Meerigama, Minuwangoda, Aththanagalla, Jaela, Waththala, Gampaha, Katana, Dompe & Mahara, in Anuradhapura district in Thambuththegama, Thalawa, Rajanganaya, Nuwaragam Palatha (East), in Colombo district in Homagama, Moratuwa, Ratmalana, Kesbewa, Dehiwala, in Hambantota district in Lunugamvehera, Thissamaharamaya, Hambantota & Beliatta, in Kurunegala district in Rideegama, Pannala, Kurunegala, Mallawapitiya & Wariyapola, in Monaragala district in, Siyambalanduwa, in Badulla district in, Rideemaliyadda & Mahiyanganaya, in Polonnaruwa district; Medirigiriya & Hingurakkgoduwa, in Kalutara district in; Panadura, Kaluthara & Horana, in Matara district in Weligama & Mathara, in Galle district in Galle & Hikkaduwa, in Kegalle district in Galigamuwa, in Puttlum district, Wennappuwa & Puttlum and in Jaffna district in Nallur.

#### 5.3.3 Bimsaviya Programme – Physical Progress

From 01.01.2018 to 31.12. 2018

Number of allotments surveyed and depicted in cadastral Maps Survey Department	No. of allotments recommended and approved Land Title Settlement Department	Number of Title Certificates registered Registrar General's Department
149,983	61,226	53,052

### 5.3.4. Bimsaviya Programme – Financial Progress

From 01.01.2018 to 31.12. 2018

Department	Allocation approved for 2018 (Rs. Millions)	Expenditure(Rs. Millions)
Survey Department	Rs. 238.55 million	Rs. 220.47 million
Land Title Settlement Department	Rs. 96.4 million	Rs. 88.81 million
Land Commissioner General's Department	Rs. 16.82 million	Rs. 12.13 million
Registrar General's Department	Rs. 25.4 million	Rs. 23.50 million
Head Office	Rs. 2.83 million	Rs. 2.16 million
<b>Total</b>	<b>Rs. 380 million</b>	<b>Rs. 347.07 million</b>

### 5.3.5. Movable Property - 2018

Serial No	Asset Category	Situation at the Beginning of the year	Changes within the year				Situation at the end of the year
			Acquisitions	Procurement	Auctions	Disposal	
1.	Photo Copy Machines	1	-	-	-	-	1
2.	Computers	4	-	-	-	-	4
3.	Laptop Computers	4	-	-	-	-	4
4.	Fax Machines	1	-	-	-	-	1
5.	Safe	1	-	-	-	-	1
6.	Cameras	1	-	-	-	-	1
7.	Projectors	1	-	-	-	-	1
Total		13	-	-	-	-	13

### 5.4 Administration Division

All the Administration and establishment activities of the Ministry of Lands and Parliamentary Reforms and the below mentioned Departments falling under the purview of the Ministry,

1. Survey Department
2. Land Commissioner General's Department
3. Land Title Settlement Department
4. Land Use Policy Planning Department
5. Land Reform Commission
6. Parliamentary Reforms Division
7. Land Acquisition Board of Review

- ❖ Activites related to Parliamentary Questions, Public Petitions committee and Sectoral Oversight Committee.
- ❖ Maintance of Personal files of all the officers and establishment activites related to the same.
- ❖ All establishment activites related to local and foreign traning and scholerships.
- ❖ Maintain dissciplinary activities of the officers.
- ❖ Translations related to English and Tami languages
- ❖ Activites related to the improtation of duty free vehicle
- ❖ Maintain activites related to post
- ❖ All repairs and maintainance activities related to the Ministry.
- ❖ All activities related to transport of the Ministry.
- ❖ Update information on staffs
- ❖ Activites Pertaining to Cablnet Memoranda and observation to the Memoranda submitted by other Ministries
- ❖ Activities pertaining to transport and entertainment expences
- ❖ All activities pertaining to the payment of telephone and newspaper bills.
- ❖ Establishehment activities of the staffs of the Hon. Minister and Hon. Deputy Minister.
- ❖ Activities pertaining to Agrahara Insuarance and property loan

### **5.5 Accounts Division**

- ❖ Preparation of annual estimates.
- ❖ Maintaining ledgers and the cashbook.
- ❖ Activities related to making all payments.
- ❖ Oppering pay roll system
- ❖ Preparation of monthly summary and forward to the treasury.
- ❖ Preparation of the annual appropriation accounts
- ❖ Maintaining the audit query register and activities related to the Public Accounts Committees.
- ❖ Maintaining the stores and protecting all assets.
- ❖ Conducting board of survey.
- ❖ Procurement activities.
- ❖ Allocation of provisions and Co-ordination and implementation of the Bimsaviya Programme and LLRC Recommendations.
- ❖ Annual accounts balancing and closing of accounts at end of the year.
- ❖ Advance B Account
- ❖ Bank Reconciliation Statement
- ❖ Public Accounts Committee
- ❖ Committee on Public Enterprises (COPE)

## 5.6 Planning Division

The role of the Planning Division is presented under seven major categories in brief as follows

1. Preparation of the following reports on behalf of the Ministry:
  - ❖ Annual Action Plan
  - ❖ Medium Term Corporate Plan  
Concise Development Report prepared annually at the time of tabling the Ministry's budget in the Parliament and
  - ❖ Performance Report
2. Direct the said reports to Parliament, Department of National Planning, Department of National Budget Auditor General's Department and some other institutions.
3. Prepare the quarterly progress reports based on the monthly progress reports and uploads to the website of the Ministry of Finance and Planning.
4. Coordinate planning activities with Government Institutions.
5. Organize and monitor the activities to be done by this Ministry in National Development Programmes.
6. Conduct Progress Review Meetings and update information.
7. Assist in preparation of Sectoral and institutional planning on the requirement of the Ministry of Lands, implementation of those projects, evaluation of the progress and achieving targets.
8. Coordination of the the agricultural and Sectoral Committee meetings summoned by Parliament.
9. Make the relevant Institutions/ Departments aware on the development programmes timely implemented by the government, receive progress and direct them to the institutions concerned.
10. Activities pertaining to the Right to Information Act No. 12 of 2016.

## 5.7 Legal Division

1. Assist all legal activities pertaining to appear before Court, while coordinating with the Attorney General's Department, with regard to the cases filed making the Ministry and/ or Secretary and/or Additional Secretary and/or Directors as a party.
2. Prepare the documents on various duties of the Ministry, supervise and provide guidance for the preparation of complaints, objections and charge sheets and prepare observations for the cases (petitions) submitted against this Ministry.
3. Participate in discussions held with senior and junior lawyers of the Attorney General's Department with regard to the cases, for which the Ministry appears as the respondent party and to submit the Ministry's decision.

4. Take action to give observations in the above instances and assist the Attorney General's Department providing necessary documents/ reports where necessary, while coordinating with the departments concerned
5. Take necessary actions to make submissions to the Human Rights Commission of Sri Lanka on behalf of the Ministry participating in the hearing where the Ministry has made a party.
6. Proper coordination between the Ministry and the Department of Legal Draftsman and Attorney General pertaining to the amendments introduced to the existing Acts, Ordinances and Laws to meet the timely requirements.
7. Submit observations and guidance with regard to the legal issues directed by various divisions of the Ministry and educate them with journal entries where necessary.
8. Appear before Court and Human Rights Commission of Sri Lanka for the submission of evidences and documents on behalf of the Minister/ the Secretary with regard to the cases filed in Court pertaining to the matters of the divisions of this ministry and other institutions falling under its purview.
9. Provide necessary guidelines and assistance to the Provincial Land Commissioners including Provincial Land Commissioner (Northwestern) and / or authorized officers with regard to the court cases and give assistance, assist the activities which requires the assistance of the Legal Division, in general.
10. Coordinate with the Court Registrars in court cases and / or verdicts given by courts and in taking action in adhering to the orders of the Attorney General.

Cases received for the year 2018	Number of cases received	Number of cases completed in 2018
Cases regarding land acquisitions	31	18
Cases regarding land development	4	7
Cases regarding administration	-	2
Other	39	4

### 5.8 Internal Audit Division

- ❖ The Internal Audit Division performs its duties under the supervision of the Secretary, Ministry of Land.
- ❖ Actions have been taken to submit proposals for the development of strategies in affirming the proper performance of administration systems and completion of a reliable financial report for the Ministry and the departments falling under its purview and conduct evaluations.
- ❖ For this purpose, 12 Audit Queries have been conducted within the year 2018 and follow up actions have been made.

Institutions which submitted Audit Queries	No. of Audit Queries
Ministry of Lands and parliamentary Reforms	03
Land Title Settlement Department	05
Land Use Policy Planning Department	03
Land Reforms commission	01
<b>Total</b>	<b>12</b>

- ❖ Auditing and Management Committee Meetings of the Ministry, Departments and the National Surveying Council have been conducted as scheduled.



## 5.9 Parliamentary Reforms Division

### 5.9.1 Staff of the Division

Serial No.	Approved Designation	Approved Carder	Number in the Year 2017	Changes Occurred During the year 2018					Number in the Year
				Retirement	Transfers		Recruitments	Promotions	
					Out	In			
01	Additional Secretary	01	01	-	-	-	-	-	01
02	Senior Assistant Secretary	01	01	-	-	-	-	01	0
03	Accountant	01	01	-	-	-	-	-	01
04	Translator	01	0	-	-	-	-	-	0
05	Administrative Officer	01	0	-	-	-	-	-	0
06	P.M.A.	13	11	01	01	02	-	-	11
07	Development Officer	12	11	-	-	01	-	-	12
08	Information Technology Assistant	02	02	-	-	-	-	-	02
09	Receptionist	01	01	-	-	-	-	-	01
10	Karyala Sewaka Sewaya	08	08	01	-	-	-	01	06
11	Driver	10	04	-	-	-	-	-	04
	<b>Total</b>	<b>51</b>	<b>40</b>	<b>02</b>	<b>01</b>	<b>03</b>	<b>-</b>	<b>02</b>	<b>38</b>

### 5.9.2 Details on Transfers

No.	Name	Designation	Officers Transferred Out		Officers Transferred in	
			Date	Place of work	Date	Place of Work
01	Mrs. B.G.D. Rathnaprabha	P.M.A. I	02.03.2018	Department of Immigration and Emigration	-	-
02	Mrs. W.A. Darshani	P.M.A. I	-	-	02.03.2018	Ministry of Education
03	Mrs. M.G.J.P. Kumari	D.O III	-	-	08.03.2018	Department of Government Analysis
04	Mr. G.U.W.Gurusinghe	K.K.S. III	15.05.2018	Ministry of Education	-	-

### 5.9.3 Establishment Activities

No.	Details	Previous Year - 2017			Present Year - 2018		
		Number Received	Approved	Balance	Number Received	Approved	Balance
01	Recruitments	-	-	-	-	-	-
02	Conducting Examinations	-	-	-	-	-	-
03	Conducting Interviews	-	-	-	-	-	-
04	Confirmation in Service	-	-	-	04	-	-
05	Promotions	-	-	-	02	-	-
06	Payment of increments	34	28	06	37	28	09
07	Extension of Service	-	-	-	-	-	-
08	Preparation of Recruitment Procedure	-	-	-	-	-	-
09	Vacation of Post	-	-	-	-	-	-
10	Dismissal of Service	-	-	-	-	-	-
11	Reinstatement in Service	-	-	-	-	-	-
12	Disciplinary Inquires	-	-	-	-	-	-
13	Approval of Leave in abroad	01	-	-	-	-	-
14	Foreign Scholarships	-	-	-	-	-	-
15	Cabinet Memorandum	-	-	-	-	-	-
16	Commencement of Bonds	-	-	-	-	-	-
17	Release of Bonds	-	-	-	-	-	-
18	Loan approvals	-	-	-	-	-	-
	Property	-	-	-	-	-	-
	VehicleVehicle	-	-	-	-	-	-
	Other	-	-	-	-	-	-

### 5.9.4. Human Resources Development Training Programmes of the Year 2018

erial No	Training Programme	Groups to be participated	Vanue	Number
01	MP's Staffs - Driving Learning (Theoretical & Practical)	Drivers of MP's Staffs	Institute for National Plantation Management - Athurugiriya	02
02	Seminar of the Staff Officers of the Ministries	Secretary, Additional Secretary, Chief Accountant and Legal Officer of each Ministry	Parliament of Sri Lanka	01
03	MP's Staffs - Driving Learning Theoretical & Practical (Northern province)	Drivers of MP's Staffs (Tamil medium)	Thalsevana Holiday Resort of SLARMY	02
04	Training of MP's Staffs (Tamil Medium)	Secretary, Typist, Office Staff Assistants of the MP's staffs (Tamil Medium)	Thalsevana Holiday Resort of SLARMY	01
05	Training of the Staffs of MP's -Western Province	Secretary, Typist, Office Staff Assistants of the MP's staffs	Hector Kobbekaduwa Agrarian Research and Training Institute	01
06	One day seminar for the Senior Staff Officers of the Western Province Parliamentary Enactments and Committees	Staff officers of the Provincial Council, District Secretariats and Divisional Secretariats	Hector Kobbekaduwa Agrarian Reseach and Training Institute	01
07	Seminar of the Staff Officers of the Institutions falling under the Ministries	Officers of the Departments, Corporations, Authorities and other Institutions	Parliament of Sri Lanka	01
08	Out station training for the Officers of the Ministries	Officers of the Parliamentary Reforms division	Development Center of Mahaweli Development Authority - Gerandurukotte	01
09	Training of the Staffs of MP's -Central Province	Secretary, Typist, Office Staff Assistants of the MP's staffs	National Art Resort - Kundasale	01
10	One day seminar for the Senior Staff Officers of the Central Province Parliamentary Enactments and Committees	Staff officers of the Provincial Council, District Secretariats and Divisional Secretariats	National Art Resort - Kundasale	01
11	Training of the Staffs of MP's -central Province	Secretary, Typist, Office Staff Assistants of the MP's staffs	Sahara Holiday Resort - Galle	01
12	One day seminar for the Senior Staff Officers of the Southern Province Parliamentary Enactments and Committees	Staff officers of the Provincial Council, District Secretariats and Divisional Secretariats	Sahara Holiday Resort - Galle	01
13	Training of the Staffs of MP's -North Central Province	Secretary, Typist, Office Staff Assistants of the MP's staffs	Institute of Post Harvest Technology - Anuradhapura	01
14	One day seminar for the Senior Staff Officers of the North Central Province Parliamentary Enactments and Committees	Staff officers of the Provincial Council, District Secretariats and Divisional Secretariats	Institute of Post Harvest Technology - Anuradhapura	01

**5.9.5 Insurance Scheme for the Hon. MPs and provide office equipment for the Hon. MPs -2018**

	Physical Progress	Financial Progress
Insurance Scheme for the Hon. MPs -2016.2017 Year of Insurance	128	Rs. 18 million
Provide office equipment for the Hon. MPs	45	Rs..15 million

**5.9.6 Budget Estimate Parliamentary Reforms Division (122-01-02)**

	Previous Year 2017 (Rs)			Per.of Exp.%	Present Year 2018 (Rs)			Per.of Exp.%
	Net Allocation	Expenditure	Balance		Net Allocation	Expenditure	Balance	
<b>1-Project 2</b>								
Personal Emoluments (1001,1003)	573,500,000/-	534,495,201/-	39,004,799/-	93.2%	585,200,000/-	538,834,915/-	46,365,085/-	92%
Other Recurrent	201,646,000/-	188,278,363/-	13,369,637/-	93.4%	195,680,000/-	157,686,397/-	37,993,603/-	8.6%
Capital								
2002	100,000/-	-	100,000/-	0%	100,000/-	-	100,000/-	0%
2003	1,000,000/-	176,755/-	823,245/-	17.7%	1,000,000/-	237,190/-	762,810/-	23.7%
2102	1,700,000/-	1,657,675/-	42,325/-	97.5%	1,986,800/-	1,847,612/-	139,188/-	93%
2103	1,000,000/-	-	1,000,000/-	0%	200,000/-	-	200,000/-	0%
2105	-	-	-	-	-	-	-	-
2202	20,000,000/-	18,863,636/-	1,136,364/-	94.3%	69,450,000/-	30,883,335/-	38,566,665/-	44.5%
2401	4,000,000/-	3,345,850/-	654,150/-	83.6%	4,195,000/-	4,157,775/-	37,225/-	92.5%
<b>Total</b>	<b>802,946,000/-</b>	<b>746,817,450/-</b>	<b>56,128,520/-</b>	<b>93%</b>	<b>857,811,800/-</b>	<b>733,647,224/-</b>	<b>124,164,576/-</b>	<b>85.5%</b>

**5.9.7. Public Officers' Advance B account (Parliamentary Reforms Division)**

Limits	Previous year 2017 (Rs.)	Present Year 2018 (Rs.)		
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	18,000,000.00	5,313,344.72	15,000,000.00	5,945,331.00
Minimum Limit of Credit	2,500,000.00	4,440,141.30	2,500,000.00	4,987,041.00
Maximum Limit of Debit Balance	21,500,000.00	7,942,357.00	21,500,000.00	8,900,647.00

## 5.9.8 Physical Resource Management

### Immovable Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	Purchases	Auction	Disposal	
01	Lands (Acares/)	40 perches	-	-	-	-	40 perches
02	Buildings	-	-	-	-	-	-
03	Constructions	-	-	-	-	-	-

### Movable Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
01	Jeeps	01	-	-	-	-	01
02	Cabs	06	-	-	-	-	06
03	Cars	05	-	-	-	-	05
04	Van	01	-	-	-	-	01
05	Three wheelers	-	-	-	-	-	-
06	Motor Bikes	01	-	-	-	-	01
07	Bicycles	-	-	-	-	-	-
08	Duplicate Machines	-	-	-	-	-	0
09	Photocopy Machines	06	-	01	-	-	07
10	Computers	37	-	07	03	-	41
11	Computer Printers	30	-	02	01	-	31
12	Laptop computers	11	01	-	-	-	12
13	Fax Machines	9	-	-	03	-	06
14	Type writer (Manual)	-	-	-	-	-	0
15	Type writer (Electric)	-	-	-	-	-	0
16	Safe	01	-	-	-	-	01
17	Camera	01	-	-	-	-	01
18	Vedio Camera	-	-	-	-	-	0
19	Television	03	-	-	-	-	03
20	Radio	01	-	-	-	-	01
21	Refrirator	02	-	-	-	-	02

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